

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

November 20, 2014 2:00 p.m.

Estes Park Center YMCA of the Rockies, 2515 Tunnel Rd., Estes Park, CO 80511

Board: President Doug Klink, Vice President Mark Igel, Treasurer Mike Richardson, Mike Kearney, Ed Ford

Staff: Chief Scott Dorman, Board Secretary Landkamer

Also Attending: Firefighters CPT Derek Rosenquist, 1st Asst. Chief Jon Landkamer, and Fire Marshal Marc Robinson

Absent: none

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the Special Retreat meeting to order at 2:10 p.m.

In the absence of a flag, the Board waived the Pledge of Allegiance

Secretary Landkamer performed roll call – all here

CONFLICT OF INTEREST - None

PUBLIC COMMENT / BOARD COMMENT – none

APPROVAL OF AGENDA

Moved by Ed Ford, seconded by Treasurer Mike Richardson to approve the agenda as written. Motion carried unanimously.

OLD BUSINESS

Chief Dorman reviewed the progress on the objectives from the 2013 retreat session and commented that the board adopted the strategic plan and achieved that objective. Comment was made that the board should meet again this spring of 2015 to go over the strategic plan and modify if necessary.

The board discussed the EVFPD's medical insurance. The EVFPD was obtaining medical insurance through the Town of Estes Park and the Town notified the district last month, that they were dropping coverage for all spouses to begin 1-1-15. The district looked into other options for insurance carriers and Chief Dorman made a recommendation on accepting an outside insurance through SDA so spouses could be covered. As part of CEBT, the EVFPD will be joining 28,000 other members and will be able to obtain spousal coverage. Chief Dorman recommended Option #4 (PPO 2) which states that the district will cover 100% single and a 10/90 split for spouse/family, to help offset the higher deductibles and higher co-pays that the new insurance has, as compared to the Town's plan.

Moved by Mike Kearney, seconded by Treasurer Mike Richardson to approve Option #4 for the PPO 2 plan with CEBT for the EVFPD's medical insurance coverage. Motion carried unanimously.

NEW BUSINESS

Chief Dorman discussed comparable fire districts to the EVFPD in the state of Colorado. The list had 28 districts that were researched and about 13 districts had 3 – 5 areas in common with EVFPD. The Aspen Fire District was the closest in comparison to EVFPD and had 5 areas in common with it. The board asked for copies of all the comparative districts to be emailed to them and it will be discussed in greater detail at the next meeting.

President Klink discussed the direction of the volunteer organization and the District's relationship with it. President Klink mentioned that there were still discrepancies between the policies of the 2 entities and the committee needs to meet again to discuss. President Klink stated that two things keep coming up regarding what needs board input or not; the change in the service level to the public, and items that financially impact the district. President Klink commented that if the volunteers make a decision that will impact the board or the district budget, the board should have input. Mike Kearney stated that the board's role is to set policies and budget numbers and President Klink stated that the board needs to have a policy if something falls in a gray area, that it can be discussed and offered a proposal. Chief Dorman made comment that if the board has a proposal or policy change, to go to the volunteers and get their input first. President Klink will work with Chief Dorman after Thanksgiving to figure out additional overlaps between the EPVFD and the EVFPD's policies.

The EVFPD training site improvement project was discussed and the plan was broken down into possible phases for development. Phase 1 included removing the underground water storage tank, re-grade and repair the cap on the landfill, grade the site and install concrete pads for vehicle fires and extrications. The estimated cost of Phase 1 is \$36,000. Phase 2 included adding onto the smoke house and making upgrades and repairs which was estimated at \$150,000. Phase 3 included installing a water main with fire

RECORD OF PROCEEDINGS

hydrant for an estimated cost of \$200,000. Phase 4 concentrated on installing a foundation and a 4-story training tower with burn room, and Phase 5 looked at installing sewer and rest room. The final Phase 6 would pave or concrete 80% of the lot. The board discussed possible solutions and ideas such as combining the 2 buildings or leaving out a rest room. Nothing will be done until next year and Stewart Environmental is still working on costs.

The Board reviewed the 2015 budget and looked at the proposed truck replacement schedule. The board commented that the budget looked acceptable as presented and would be ready to approve it at the next meeting. President Klink commented that the District should make sure there was \$300,000 in the designated truck fund for 2015 for the purchase of a new truck and if it is not used, it can be moved back over to the general capital fund. President Klink mentioned there might be a few slight changes to the budget before it is approved at the next meeting after he talks next week to the District accountant about the training site and truck purchase for 2015. President Klink will make sure the money is appropriated as needed and have a meeting with Treasurer Richardson and Chief Dorman before the December meeting.

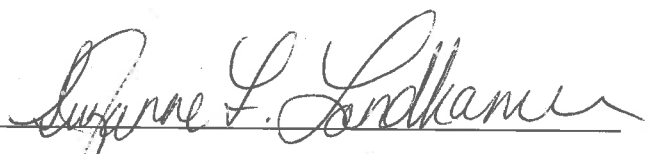
The district training philosophy was discussed and comment was made that FF1 posed a barrier to some new people coming on the department. Chief Dorman commented that the district has an auxiliary program right now to accommodate the volunteers that need to move more slowly through the steps if they so choose. It was also mentioned that firefighters are very proud of completing their FF1 and they have really accomplished something. Chief Dorman also stated that the Reserves Program is also now in place which offers yet another opportunity for people to volunteer without going through FF1. There is currently no policy for the Reserves Program in regard to LOSAP and pension and there needs to be further discussion about adding an Auxiliary/Reserves section into the P&P Manual.

Treasurer Mike Richardson commented that a volunteer has to be in great shape to become a new member of the department but never have to get tested again. This opened up the discussion of offering annual physicals or work-ups for volunteers to help them stay in good health. The board made a motion to fund \$25,000 for firefighter's physicals in 2015 and Chief Dorman will get bids to see what doctor's will charge for the physicals. The board and EVFPD staff had a discussion about who could have access to the physicals, and after further discussion the board decided it would pay 100% of the co-pay if staff or volunteers already had insurance that would cover the annual physical, and the district would cover 100% of the charge for anyone that did not have insurance coverage.

Moved by Mike Kearney, seconded by Treasurer Mike Richardson to approve paying either the co-pay, if insured, or the entire bill of an annual physical for all EVFPD staff and EPVFD volunteers. Motion carried unanimously.

Mike Kearney thanked the Chief and other volunteers that were present at Bob Dike's funeral earlier today.

The next board meeting is scheduled for December 10, 2014 at 6:00p.m. at Dannels Fire Station.
Meeting adjourned at 4:45 p.m.



Suzanne Landkamer, Recording Secretary

"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."