

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

April 23, 2014 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Frank Theis, Vice President Mark Igel, Treasurer Doug Klink, Mike Kearney, Mike Richardson

Staff: Chief Scott Dorman, Secretary Landkamer

Also Attending: EPVFD firefighters Brian Faith, Daryl McCown, Phil Marston, CPT Bruce Walters, CPT Derek Rosenquist, and Fire Marshal Marc Robinson. Public attendees Ed Ford and Steve Miller.

Absent: Doug Klink

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Frank Theis called the meeting to order at 6:00 p.m.

Chief Dorman led the Pledge of Allegiance

Secretary Landkamer performed roll call – Treasurer Klink absent, excused

CONFLICT OF INTEREST – none

PUBLIC COMMENT / BOARD COMMENT

Public comment: none

Board comment: Mike Richardson commented that he received fire mitigation information from the EVFPD and fire marshal that he will pass along to the Board of Realtors.

APPROVAL OF AGENDA

Moved by Vice President Igel, seconded by Mike Richardson to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Vice President Igel, seconded by Mike Kearney to approve the 4-23-14 meeting minutes as written. Motion carried unanimously.

REPORTS

Fire Chief Report- Chief Dorman presented the 1st Quarter Incident Run Report to the board. There were 127 calls from 1-1-14 through 3-31-14. Out of those calls: 10 were fire, 1 explosion/overheat, 68 rescue and emergency medical service, 13 hazardous condition, 4 service calls, 19 good intent calls, and 12 false alarm/false calls. The busiest days of the week for calls were Wednesday and Saturday, with most calls occurring between noon and 1:00pm, followed by 6:00pm-7:00pm. Out of 127 calls, officers reported 120 calls had adequate staffing and 7 calls did not. Chief Dorman talked about these 7 calls and why they did not have adequate staffing at the incident. In all, there was about \$195,450 in losses and \$952,352 saved in the first quarter, according to the dollar value saved and loss analysis. Firefighters put in 427 man hours this quarter and 1,690 total training hours (including the academy hours). The board asked CPT Rosenquist to please separate the academy hours from the other training hours, and supply them with that information. As of today, the EVFPD has 35 firefighters in the volunteer organization, and 3 staff, for a total of 38 current firefighters.

Chief Dorman received an email from "Visit Estes Park" regarding the upcoming Estes Valley Gratitude Celebration. This email listed giving entities and asked if the EVFPD would like to contribute to this reception at the Stanley Hotel. The board agreed that it did not feel right spending tax payer money for a party recognizing those entities that gave and received funding as a result of the flood. The board agreed that the EVFPD should not spend money on this event.

Chief Dorman also reported that the new dive rescue boat is here at the station, as well as the new Pierce Type 3 engine. Chief Dorman invited the board to look at the new engine after the meeting.

Treasurer Report- Vice President Igel reviewed the paid bills of the EVFPD and provided the March 2014 balance sheet(s). The EVFPD is actually having a better start to 2014, in regard to sales tax collection, as compared to this time last year.

Moved by Mike Kearney, seconded by Vice President Igel to accept Treasurer's Report including approval of all transactions. Motion carried unanimously.

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OLD BUSINESS

The board voted on approving the Part Time Seasonal Employee Policy. Chief Dorman did get input from the legal firm regarding this policy and made a few changes reflecting their opinions. The WUI position would fall under this policy.

Moved by Vice President Igel, seconded by Mike Richardson to adopt the EVFPD Part Time Seasonal Employee Policy as written. Motion carried unanimously.

The EVFPD Strategic Plan was discussed. Vice President Igel felt the overview was geared toward paid staff and would like to see the volunteer firefighter staffing in the beginning of the plan. President Theis agreed that the volunteer organization should take a precedence in the strategic plan introduction and not as much emphasis on paid staff. It was agreed that President Theis would re-word the overview, email comments to all board members for input, send to Steve Miller and then bring the altered plan to the next meeting on May 7 for a vote to adopt. The Strategic Plan adoption will be discussed before the new board members take their oath.

NEW BUSINESS

Chief Dorman discussed the Surplus Property Disposal Policy. This policy was drawn up by the legal firm used by the district. Requests to dispose of personal or real property from the department are:

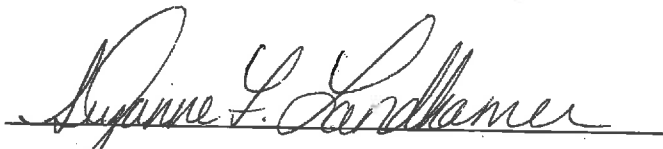
Up to \$4,999: Fire Chief.

\$5,000 and up: Fire Chief, after first obtaining approval of the Board of Directors.

Moved by Vice President Igel, seconded by Mike Kearney to adopt the EVFPD Surplus Property Disposal Policy as written. Motion carried unanimously.

The next regular board meeting has been moved up one week and is rescheduled for May 7, 2014 at 6:00p.m. at Dannels Fire Station, followed at 6:30pm with the Oaths of Office for new Board Members and the Oaths of Officers - ceremony with refreshments.

Meeting adjourned at 6:52 p.m.


Suzanne Landkamer, Recording Secretary

"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."