

# RECORD OF PROCEEDINGS

## Meeting Minutes of the Estes Valley Fire Protection District

May 7, 2014 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** President Frank Theis, Vice President Mark Igel, Treasurer Doug Klink, Mike Kearney, Mike Richardson

**Staff:** Chief Scott Dorman, Secretary Landkamer

**Also Attending:** EPVFD firefighters Brian Faith, Phil Marston, CPT Bruce Walters, Shawn Neal, CPT Derek Rosenquist, and Fire Marshal Marc Robinson. Public attendees Ed Ford and family.

**Absent:** Secretary Landkamer

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Frank Theis called the meeting to order at 6:00 p.m.**

**Chief Dorman led the Pledge of Allegiance**

**President Theis performed roll call – all here**

**CONFLICT OF INTEREST – none**

**PUBLIC COMMENT / BOARD COMMENT**

Public comment: none

Board comment: Mike Kearney commented that the EPVFD was paged to a call with his own company and stated they handled everything very well, using a 3 to 1 rope system to lift the patient up a hill. Mike Kearney thanked the firefighters.

Treasurer Klink thanked Fire Marshal Marc Robinson for handling a fire hazard in a downtown building that was brought to his attention.

### **APPROVAL OF AGENDA**

Moved by Mike Richardson, seconded by Mike Kearney to approve the agenda as written. Motion carried unanimously.

### **APPROVAL OF MINUTES**

Moved by Treasurer Klink, seconded by Mike Richardson to approve the 4-23-14 meeting minutes with slight modification of wording under old business, to state "in the beginning of" instead of "first open". Motion carried unanimously.

### **REPORTS**

Fire Chief Report- none

Treasurer Report – Treasurer Klink stated the audit has been completed and would like to set a date to have the audit presented. Treasurer Klink suggested we ask Rachelle from Clifton Larson Allen LLP and the auditor, both come to the meeting to present the audit to the board. Treasurer Klink stated he would look into May 28<sup>th</sup> to have the presentation of the audit and will notify the board members if that date does not work and use June 11<sup>th</sup> as a secondary option.

### **OLD BUSINESS**

President Theis stated the board is adopting the initial strategic plan. President Theis took the board comments that were received and edited the beginning executive summary of the strategic plan. Treasurer Klink also edited the executive summary with a few small changes. Steve Miller took those edits and reformatted the strategic plan with proper page numbering, which was then emailed by Treasurer Klink to all the board members for review prior to tonight's meeting. Vice President Igel stated he did not get a chance to read the new edited executive summary and therefore could not comment on it. President Theis opened the floor for public comment. No public comment was given. President Theis stated it is still critical to address the issue of a training facility. Chief Dorman has been in touch with the company that is working with the town to evaluate the landfill site and conduct their environmental assessment. They will do a partial assessment for the EVFPD and let the district know what we need to do to make the site usable again.

Moved by Mike Richardson, seconded by Mike Kearney to adopt the EVFPD Initial Strategic Plan as written. Motion carried unanimously.

Vice President Igel and the board recognized President Theis for all he has done for the EVFPD since 2009. President Theis has made a great impact on not only the board but on the community as well. President Theis was also acknowledged for all his work on the Estes Valley Fire Services Task Force.

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The board presented President Theis with an award of appreciation plaque. President Theis thanked everyone.

### NEW BUSINESS

President Theis administered the oath of office to the new 2014 board members: Mike Kearney, Mike Richardson, and Ed Ford.

Vice President Igel started the nomination process of EVFPD officers which included the roles of President, Vice President, Treasurer and Secretary of the board.

Vice President Igel made a motion to nominate Treasurer Klink as board President.

Moved by Vice President Igel, seconded by Mike Richardson to elect Doug Klink as the EVFPD Board President. Motion carried unanimously.

Mike Kearney made a motion to nominate Mark Igel as board Vice President.

Moved by Mike Kearney, seconded by Mike Richardson to elect Mark Igel as the EVFPD Board Vice President. Motion carried unanimously.

President Klink made a motion to nominate Mike Richardson as board Treasurer.

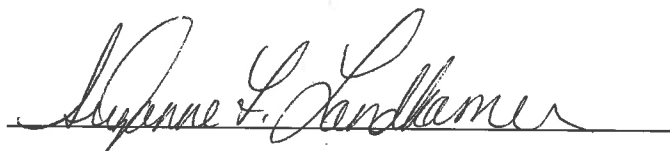
Moved by President Klink, seconded by Ed Ford to elect Mike Richardson as the EVFPD Board Treasurer. Motion carried unanimously.

President Klink made a motion to nominate Suzanne Landkamer as board Secretary.

Moved by President Klink, seconded by Mike Kearney to elect Suzanne Landkamer as the EVFPD Board Secretary. Motion carried unanimously.

The meeting on May 14, 2014 will be cancelled. The next regular board meeting is scheduled for May 28, 2014 at 6:00p.m. at Dannels Fire Station.

Meeting adjourned at 6:28 p.m.

  
Suzanne Landkamer, Recording Secretary

*"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*