

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

June 11, 2014 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Doug Klink, Vice President Mark Igel, Treasurer Mike Richardson, Mike Kearney, Ed Ford

Staff: Chief Scott Dorman, Secretary Landkamer

Also Attending: Fire Marshal Marc Robinson, CPT Derek Rosenquist, EPVFD firefighter Daryl McCown

Absent: none

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:03 p.m

Chief Dorman led the Pledge of Allegiance

Secretary Landkamer performed roll call – all here

CONFLICT OF INTEREST - None

PUBLIC COMMENT / BOARD COMMENT

Public comment: none

Board comment: none

APPROVAL OF AGENDA

Moved by Vice President Igel, seconded by Treasurer Richardson to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Treasurer Richardson, seconded by Mike Kearney to approve the 5-28-14 meeting minutes as written. Motion carried unanimously.

REPORTS

Fire Chief Report- Chief Dorman discussed the retiree badges for EPVFD. These badges would be given to retired EPVFD firefighters upon request. President Klink suggested the district have retired "tags" for the retired firefighters that do not have a uniform and the retired firefighter badges could be worn by those that did have a uniform. There will also be a years of service criteria to be able to acquire a badge or tag and President Klink suggested tying it into pension which is 10 years of service.

Chief Dorman stated that EPVFD firefighter Phil Marston now holds the position of elected Lieutenant for the EPVFD. He will hold this position for 2 years. Mike Kearney commented that it was unfortunate that more firefighters did not stand up for the open Lieutenant's position. Discussion was had over how to encourage other firefighters to step up to a leadership position within the organization. Chief Dorman commented that time commitment could be a problem for some firefighters in a leadership position, especially during the summer months. Captain Rosenquist explained to the board in great detail, the role of the Lieutenant position and what it entailed.

Chief Dorman let the board know that the volunteers would be getting an updated quote for the UTV with a price that includes an enclosed trailer. Chief Dorman will bring the new quote before the board when he receives it from the volunteers.

The Citizen's Fire Academy press release was run in last week's Estes Park papers and Chief Dorman stated he already has volunteer firefighters lined up to help with this program.

Treasurer Report – Treasurer Klink will give his full report at the 2nd meeting of the month.

OLD BUSINESS

President Klink updated the board on the meeting he and Chief Dorman had with Frank Lancaster, Town Administrator, regarding the IGA to reflect the 7% of the 1% new tax recently passed. The Town attorney came up with a proposal which was then sent to the EVFPD's legal counsel and there were a few concerns. The District's attorney, Linda Glesne, will contact the town's attorney and come up with a solution. President Klink stated the bottom line is that this IGA needs to be approved by July 1, 2014 or the Town will need to cancel the IGA as to avoid paying the district the new percent of the tax. As soon as Linda Glesne gets back with documentation to President Klink, he will discuss it with Chief Dorman and then send out a copy to all the board members. If any board members have concerns with the

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documentation, President Klink asked them to contact him as soon as possible prior to the last meeting of the month.

NEW BUSINESS

President Klink stated that both he and District legal counsel had concerns about the discrepancies between the volunteer bylaws and the district's personnel policy. Mike Kearney and President Klink went to the volunteer business meeting last week where President Klink made a presentation to the volunteers. A committee was formed with 3 firefighters; Daryl McCown, Justin Kearney and Stacy Betts. The committee met this past Monday and President Klink stated many of the volunteers had not spent a lot of time getting familiar with the bylaws so there were a few items that were surprising to them, that were changed in the personnel policy but not in the bylaws. President Klink will meet with the committee next Monday to gather questions to ask Linda Glesne after the SDA Workshop that will be held at Dannels on Friday the 20th. President Klink asked Board Secretary Landkamer to publicly notice the meeting as a work session so if more than 2 board members want to stay for the meeting after the workshop, it will be posted and open. The work session will begin at 4:30pm on Friday, June 20th.

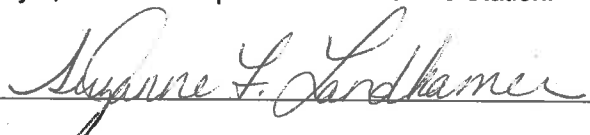
Chief Dorman stated that he did mention the ballot issue to Frank Lancaster at the meeting he had with him and President Klink. Frank Lancaster did not have a specific response to the issue. The ballot would need to be submitted in July, 2014 for the November 2014 election, so there is not a lot of time to prepare. Linda Glesne stated there should be wording that reflects the Town cannot change the percentage without having a vote. The people would need to vote to change the percentage, and it would not be up to the Town to decide on their own. Chief Dorman commented if the IGA amendment is approved by both the Town and District Boards by July 1, 2014, then the District is covered for next year's budget but will need to again make changes before July 1, 2015 to affect the following year's budget. President Klink suggested it would be a good idea to have this ballot in place sooner, rather than wait until something happens later, and the District would be covered. Treasurer Richardson agreed and stated it needs to be handled diplomatically, and Vice President Igel commented the board needs to look after the welfare of the District. Chief Dorman commented that Frank Lancaster said there was no discussion by the Town board in touching the EVFPD's 7%. President Klink asked Chief Dorman to find out the deadline for the Town, to submit a ballot vote for the April, 2015 election, as the district would not put together a ballot in time for the Town's 2014 election.

As of today, the WUI position remains open. Fire Marshal Marc Robinson received two applicants and interviewed one, however this applicant took another full time seasonal job at Aims College and retracted his WUI application. The EVFPD is having a hard time trying to find an individual that wants part-time seasonal work for this position. Fire Marshal Marc Robinson advertised with many different organizations in addition to the papers, as well as brought it up to all the volunteers at a meeting. For now, Fire Marshal Marc Robinson and CPT Rosenquist are completing the assessments but President Klink stated that their time is more valuable and suggested possibly raising the salary for the position to try to interest more applicants. The Fire Marshal stated the position was not worth more salary as it could be learned online with some effort. The Chief suggested sending out a posting to homeowner's associations, contacting Rotary, asking the Tree Board members and continue with advertising to the local papers. Chief Dorman stated that he would report back to the board with WUI position updates in his Chief's Report.

Chief Dorman and CPT Rosenquist met with the consulting company out at the training site where the firm will work on permitting and satisfying requirements to be able to spray water on the site. President Klink and Chief Dorman mentioned to Frank Lancaster, that the District would like to continue to use the site beyond the 20-year agreement and would like to see it used as a multidisciplinary site. President Klink received a consensus from the board to work on a 15-year Capital purchase plan to put money into the training site each year. President Klink will put something together to present to the board at the next meeting.

Ed Ford asked about the SDA benefit for firefighters who suffer heart attacks and how it relates to volunteers. This insurance policy coverage covers a heart attack for all paid full time fire fighters as a line of duty injury while on duty or within 48hrs of a work event. Chief Dorman stated he was not sure what cost it would be to the District if we wanted to cover volunteers as this Senate Bill is still very new.

The next regular board meeting is scheduled for July 9, 2014 at 6:00p.m. at Dannels Fire Station.
Meeting adjourned at 7:00 p.m.


Suzanne Landkamer, Recording Secretary

"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."