

# RECORD OF PROCEEDINGS

## Meeting Minutes of the Estes Valley Fire Protection District

June 25, 2014 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** President Doug Klink, Vice President Mark Igel, Treasurer Mike Richardson, Mike Kearney, Ed Ford

**Staff:** Chief Scott Dorman, Board Secretary Landkamer

**Also Attending:** CPT Derek Rosenquist, EPVFD firefighter Daryl Brian Faith. Public attendee Dot Dorman

**Absent:** Mike Richardson

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:00 p.m**

**Chief Dorman led the Pledge of Allegiance**

**Secretary Landkamer performed roll call – Mike Richardson absent**

**CONFLICT OF INTEREST - None**

**PUBLIC COMMENT / BOARD COMMENT - None**

### **APPROVAL OF AGENDA**

Moved by Mike Kearney, seconded by Ed Ford to approve the agenda as written. Motion carried unanimously.

### **APPROVAL OF MINUTES**

Moved by Vice President Igel, seconded by Mike Kearney to approve the 6-11-14 meeting minutes as written. Motion carried unanimously.

### **REPORTS**

Fire Chief Report- Chief Dorman talked to the volunteers about purchasing an enclosed trailer for the new UTV. However, the volunteers did not want to purchase an enclosed trailer as they would rather buy an open-air flat-bed trailer and park it inside Dannels Fire Station to keep it out of the weather. Since there is currently no room for the new UTV inside Dannels, Chief Dorman suggested selling Squad 8. Squad 8 has a cascade system that has not been used in years and is no longer usable. Chief Dorman asked for direction from the board. The board was in consensus to sell Squad 8 according to the guidelines set forth from the financial policy manual for the EVFPD which includes selling to the highest bidder. The board agreed they would fund the extra money needed to purchase the UTV and open-air trailer for the volunteers. Brian Faith agreed to get a current quote for the open trailer and the volunteers will give the district the \$26,000 they currently have for the UTV and the district will then purchase the UTV and open trailer.

Moved by Vice President Igel, seconded by Mike Kearney to approve the funding of the remaining balance for the UTV and open trailer for the volunteer organization. Motion carried unanimously.

Chief Dorman discussed the Citizen's Fire Academy that is set for July 12<sup>th</sup> and 13<sup>th</sup>. As of today there are 5 or 6 people signed up. The district will continue to run press for this event. President Klink will be talking to the citizens about the board and its involvement with the EPVFD on the Saturday morning of the academy.

Chief Dorman commented on the Granite Gulch Fire that started from a lightning strike on Friday, June 20<sup>th</sup>. Although the fire originated on US Forest property, the fire advanced across their boundary and onto private property which was in the EVFPD's area of response. Responding to this fire was the US Forest Service, Park Service, EVFPD and Larimer County. If aircraft was needed, it would have been beyond the EVFPD's capability. However, the US Forest Service determined this fire was on US Forest land and told the EVFPD's IC they did not require the EVFPD's help. After the US Forest Service realized the fire had crept onto private property, they are now asking the EVFPD to share cost in the billing of the aircraft. They were also asking the district's aid for payment for the Park's involvement but since the district has an IGA with the RMNP, no payment should be given for the Park's crew from the district. The RMNP FMO, Mike Lewelling, agreed with this. If the district does end up having to pay for aircraft, it will be estimated at \$1,500 and the WERF might be able to reimburse the district to cover most if not all of this expense. President Klink asked if the district had a fiduciary responsibility to make sure it was in that specific property, and stated that it may be a small amount of money, but a large amount of principle. Vice President Igel asked if the fire would have been handled differently if the district had been in command of the fire and Chief stated that aircraft still would have been called in, but probably would have been ordered through Larimer County.

## RECORD OF PROCEEDINGS

Chief Dorman discussed the new black gear that was purchased for some of the volunteers. Chief commented that upon seeing some of the firefighters on scene in the black gear and others in the yellow gear, he could see the black much better, up to ¼ mile away in the daytime light.

Chief Dorman let the board members know they could attend a "Bridging Our Recovery" benefit at the Ranch in Loveland on July 1<sup>st</sup> from 5:30-7:00pm, according to the email received from the Larimer County Board of Commissioners.

Chief Dorman discussed an email sent to CPT Rosenquist from Julie the Dispatch Supervisor, why it was taking so long to get audio after the tones, from dispatch. Julie from dispatch stated that their new system takes a longer time to get to all the hand-held radios. Their system needs to contact 58 different hand-held radios for fire and medical. If they cannot get through to one radio, the system tries again thus increasing the time between the tones and audio. They are still working on a way to help with this gap in time.

**Treasurer Report** – Treasurer Richardson was absent from tonight's meeting, therefore President Klink gave the Treasurer's Report. President Klink reviewed the paid bills of the EVFPD and provided the May 2014 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations. The Length of Service Award Program (LOSAP), operating reserve, Tabor and capital reserve were also provided. He also discussed the 2014 Property Tax and Sales Tax Reconciliation updates. President Klink asked about the \$26,000 check paid to Front Range Fire Apparatus for the new bunker gear and inquired how many sets were ordered and how often they needed to be replaced. Chief Dorman stated the district tries to follow NFPA standards as well as use the best judgment. If the gear does not need to be replaced and it has hardly been worn, the district does not replace it. Usually after the rookies go through academy, the used gear is very worn and then needs to be replaced. Roughly 11 sets of gear were ordered in the \$26,000 check.

Vice President Igel questioned the notice of violation copies from Master Graphics and asked how often the district had to use them. Chief Dorman said he has only had to issue 1 violation since he has been chief and try very hard to educate, and educate again before taking this action.

Moved by Ed Ford, seconded by Mike Kearney to accept Treasurer's Report including approval of all transactions. Motion carried unanimously.

### OLD BUSINESS

President Klink updated the board on the organizational issues of the volunteer organization and the district. Last Friday's work session between Linda Glesne, the board members and volunteer committee went very well. The main focus right now is to specifically identify all area's that do not line up between the District's Personnel Policy and the Estes Park Volunteer Fire Department's Bylaws. Once all problem areas have been identified, then they can be reconciled. This may take a few months as the firefighters are quite busy in the summer months. President Klink will let the board know when they have thoroughly identified all areas of concern.

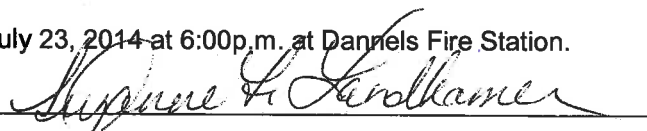
The training facility funding was discussed. President Klink stated the district has nothing set aside in the budget for the training site right now, but is currently ahead of budget. Chief Dorman commented that the district does have reserves to use if needed. After meeting with the Stewart Consulting firm, the ability to spray water on the site is the first priority. A retention pond will need to be added as well as a pad and possible burn building. Captain Rosenquist stated the burn building should be multi-level to help train firefighters in a more realistic environment. Atlas Recycling will place a roll-off dumpster on the training site and collect the metal for free.

President Klink thanked Chief Dorman for attending the Town meeting last night where he took the opportunity to thank the Town board members for their continued support with the fire district. The Town board unanimously approved the IGA Amendment with the EVFPD and it specifically states that the district will not receive any portion of the newly passed 1% sales tax.

Moved by Vice President Igel, seconded by Mike Kearney to approve the Town of Estes Park and Estes Valley Fire Protection District's Amendment to the Intergovernmental Agreement for Continuing Operations. Motion carried unanimously.

### NEW BUSINESS – None

The next regular board meeting is scheduled for July 23, 2014 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 7:00 p.m.

  
Suzanne Landkamer, Recording Secretary

*"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*