

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

September 25, 2013 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Frank Theis, Vice President Mark Igel, Treasurer Doug Klink, Mike Kearney, Jack Rumley

Staff: Chief Scott Dorman, Secretary Landkamer

Also Attending: Firefighters Derek Rosenquist, Daryl McCown, Brian Faith, Fire Marshal Marc Robinson . Public attendee Dot Dorman.

Absent: Jack Rumley

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Frank Theis called the meeting to order at 6:00 p.m.

Chief Dorman led the Pledge of Allegiance

Secretary Landkamer performed roll call- Jack Rumley absent

CONFLICT OF INTEREST - none

PUBLIC COMMENT / BOARD COMMENT

Board comment: Treasurer Klink commented that he thought the volunteers did an excellent job during the flood and the board agreed. President Theis stated it might be appropriate to compose a letter to the editor from the EVFPD board acknowledging the professional job that the EPVFD and EVFPD staff performed, as well as thank the other agencies that helped our department during the flood. President Theis agreed to draft a letter and review it with Chief Dorman before sending it to the newspapers.

APPROVAL OF AGENDA

Moved by Vice President Igel, seconded by Treasurer Klink to approve the agenda as listed. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Vice President Igel, seconded by Mike Kearney to approve the 8-28-13 meeting minutes. Motion carried unanimously.

REPORTS

Fire Chief Report- Chief Dorman showed the board the FEMA disaster assistance flyer that was emailed to all the firefighters and let the board know the district could forward this information if either the board members or anyone else wanted it.

Chief Dorman reported that the crack sealing was successfully completed at the Dannels Fire Station parking lot prior to the flooding and the lot held up very well with the rain and moisture.

Due to the flooding, Chief Dorman cancelled his registration for the SDA Conference, therefore no attendees from the EVFPD attended this year's conference in Keystone, CO.

Chief said he did email SDA about SDA's insurance valuation of Dannels Fire Station, conducted by CBIZ Valuation Group. SDA stated they would contact the CBIZ to see how they came up with the numbers but SDA has yet to email Chief back with the findings. SDA will provide the district with a bid for P&L insurance for next year's budget so more information will become available soon.

Chief Dorman commented that the EVFPD response area has now increased after the flooding. The EVFPD will respond to areas that are further down HWY36 and HWY34 that Pinewood Springs and Loveland Rural cannot currently respond to, due to closed roadways. Chief stated that the district will respond to all calls, even if it lies outside our current Auto Aid boundaries so the district can help anyone in need that our engines can reach. Currently, the EVFPD's only mutual aid is Allenspark due to the closed roadways, therefore Chief Dorman asked Nederland for mutual aid until we can recover our other mutual aid organizations. Chief Dorman said Chief Long with Grand Lake Fire will be contacted next to seek mutual aid assistance, as long as Trail Ridge Road remains open. Chief commented that one engine from Glen Haven Fire could make it to Estes Park but he is unsure about the Glen Haven personnel. Vice President Igel suggested the district compile a phone tree of retired EVFPD firefighters to contact if needed. Chief stated the district has a pension phone list that would cover the vast majority of retired firefighters, if needed.

Chief Dorman conveyed the EPVFD's request to purchase an ATV or UTV for the EVFPD. During the flood, six volunteers used their own personal ATV's to help with rescue and evacuation efforts. President Theis thanked these volunteers for using their own vehicles. This new ATV could help the firefighters with

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wildland fires, EMS, victim recovery and victims of horse falls in the back country. Firefighter Brian Faith presented the board with information on a 6-person ATV vehicle that was close to 14 feet in length and would also include a slip-on unit, windshield and removable roof. Faith also suggested an open-bed tandem trailer that would be used to transport the ATV to an incident. The total price for the ATV, add-on's and trailer is close to \$30,000. Treasurer Klink asked where the district would store the trailer and what would pull it. Chief commented that it could possibly be stored at the fire station or maybe the fairgrounds if there was not enough room at the fire station, and Brush 9 could be one vehicle that could pull the trailer. Vice President Igel stated this was something the community needed and the district should pursue this purchase after getting bids. Treasurer Klink mentioned the district will be facing some near-future difficult financial times due to a drop in sales tax revenue brought on by the flooding. It was agreed that specific specs would be put together for the new ATV and brought before the board at the next meeting. Upon board approval, these specs would go out to bid and an ATV would then be purchased for the EVFPD to help the community.

Chief Dorman reported that at least one firefighter in the EVFPD had received the STRIVE tuition reimbursement grant.

Chief Dorman read a letter from a homeowner in the Little Valley area which thanked the firefighters for their rescue efforts in Little Valley as well as apologized for increased tensions that ran high during the evacuation.

Treasurer Report- Treasurer Klink advised the board that this current statement reflected the newly consolidated district bank accounts.

Treasurer Klink provided the August 2013 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures and changes in fund balance for general operations, Length of Service Award Program (LOSAP), operating reserve, Tabor and capital reserve. He also discussed the 2013 Property Tax and Sales Tax Reconciliation updates. Treasurer Klink requested that a district CD not be renewed when it expires this month and the board agreed. Treasurer Klink stated that the flood will impact our sales tax revenue. The Town estimates a 7 million total for 2013 so the district would end up with \$490,000 instead of the \$546,000 that was projected to be in the budget. A lot depends on how soon the roads get fixed so tourism can fully resume. It is unknown about the impact of the property tax as some people lost their homes in the Estes Valley, yet there will be more construction to rebuild. Chief Dorman has reviewed the budget in great detail and stated the district is in good shape and should not be highly impacted by the reduction in sales tax this year.

Treasurer Klink looked at 2 proposals from future potential auditors. Currently, the district is spending \$12,000 on the audit services and the 2 other bids that were received were for \$6,200 and \$6,500. These companies were recommended by our accounting firm and are very reputable. Treasurer Klink will update the board at the next meeting on new information as it becomes available.

Moved by Mike Kearney, seconded by President Theis to accept Treasurer's Report including approval of all transactions. Motion carried unanimously.

OLD BUSINESS

The Special Board Retreat Meeting will take place on October 17. Lunch will be delivered and the open meeting will take place at Kingstone from 12:00PM to 4:00PM. Chief Dorman stated the other possible location for the meeting, Lost Antlers Ranch, has no access to it after the flood as the road is damaged. The draft budget and the community needs assessment are items that will be discussed at the retreat.

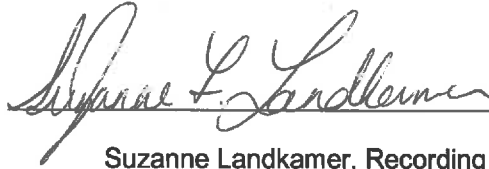
NEW BUSINESS

Chief Dorman discussed the impact of the flood. The EVFPD facility and apparatus were undamaged. The loss of revenue is unknown for the district right now. The volunteer firefighters faired quite well but they put in many hours and worked tirelessly for days. There are certain areas of the Estes Valley that the district cannot get large engines in to help in case of an incident. Due to damaged roads and bridges, there are areas that will not support large apparatus. Other agencies such as Loveland Fire aided the EVFPD as they were trapped in Estes Park during the flooding. Chief stated that Poudre Fire Authority sent a four member crew to the EVFPD to relieve the EPVFD volunteers and took on the responsibility of responding to 100% of the calls from the 17th through the 23rd. Chief Dorman would like to give the Loveland and PFA crews some hats and shirts from the EVFPD as a thank you. The board asked Chief Dorman to get them a total price for this apparel.

Mike Kearney commented that he was with the EPVFD when the flooding first started and stated how professional and well trained our volunteers were. Kearney once again thanked the volunteers and congratulated them on an amazing job well done.

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The next regular board meeting scheduled for October 9, 2013 at 6:00p.m. at the Dannels Fire Station.
This will be the first meeting to discuss the draft 2014 budget.
Meeting adjourned at 7:08 p.m.



Suzanne Landkamer, Recording Secretary

"The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."