

# RECORD OF PROCEEDINGS

**Meeting Minutes of the Estes Valley Fire Protection District**  
**March 12, 2014 6:00 p.m.**  
**Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** President Frank Theis, Vice President Mark Igel, Treasurer Doug Klink,  
Mike Kearney, Mike Richardson

**Staff:** Chief Scott Dorman

**Also Attending:** Steve Miller

**Absent:** Mark Igel

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Frank Theis called the Work Session meeting to order at 6:09 p.m.**

**Chief Dorman led the Pledge of Allegiance**

**President Theis performed roll call – Mark Igel absent, excused. Mike Richardson, late**

**CONFLICT OF INTEREST – none**

**PUBLIC COMMENT / BOARD COMMENT - none**

**OLD BUSINESS - none**

**NEW BUSINESS**

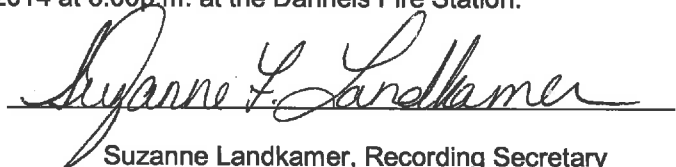
President Theis opened up the discussion of the strategic plan for the EVFPD. For the first draft that will be approved, the funding section drives the dialogue and President Theis stated that the biggest responsibility is making sure the department has a solid financial foundation. Comparisons were made with different fire districts and the EVFPD. Treasurer Klink stated the district has been very conservative in the past and that is important to point out as well. President Theis commented that it took 3 elections before approval of the 1.95 mill levy in Estes Park. Chief Dorman stated that it was all the feedback from the citizens that helped come up with the passed 1.95 mills. President Theis would like to see a statement included in the strategic plan that ties in with the Town's current 7% tax IGA with the district to state that we, as a response, if that funding source was threatened with being reduced, would not agree with it and feel the 7% formula should be ongoing.

President Theis suggested placing potential threats, financial challenges and weaknesses before the goals. The financial needs assessment can directly relate to district goals. Treasurer Klink asked about attaching a schedule of truck replacements and apparatus to the plan and Chief Dorman suggested adding it on as an addendum to the plan. The replacement of apparatus every 15 years, instead of 22 years, could also be listed as a goal of the district. President Theis stated it is important to identify the district as in dire need of a new training facility. The board members agreed the strategic plan should be a philosophy of how to continue and avoid a lot of specifics. Comment was made that it's tough to generate any specific revenue for the EVFPD and the voters approved the formula for funding with the taxes.

Chief Dorman suggested getting a referendum, like they are currently doing with Lot 4 that states the Town cannot change the agreement once it has gone through the voters. The town cannot take the district's 7% away unless the voters agree and vote that way. Mike Kearney suggested going ahead with this referendum and putting it on the November ballot regardless of the outcome of the 1% proposed tax increase by the Town this year. The board agreed it was important to state that the District is planning on the 7% funding that was agreed on by the voters. It will also reference the Estes Valley Task Force as helping decide the 7% equation and will be placed in the assumptions section of the plan.

Treasurer Klink stated he would like to break the section down into three pieces: the main funding which is property and sales tax, the smaller percent from financial income from fees for services and grants/donations etc., and then a bonds section. It is important that anyone reading the plan understands 90% of the funding comes from the first section which is the property tax and sales tax. The District does not currently have bonds at this time, so this should be pointed out as well. Treasurer Klink went over the short term, medium term, and long term goals with the board.

Next board meeting is scheduled for March 26, 2014 at 6:00p.m. at the Dannels Fire Station.  
Meeting adjourned at 7:16 p.m.

  
Suzanne Landkamer, Recording Secretary