

**Meeting Minutes of the Estes Valley Fire Protection District
January 22, 2020 5:30 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

Board: President Doug Klink, Treasurer Dave Coleson, Mike Richardson, Ed Ford, Jon Hodde

Staff: Fire Chief Wolf, Board Recording Secretary Goetz

Also Attending: Asst. Chief Jon Landkamer, Div. Chief Paul Capo, Cpt. Rick Spear, Lt. Nate Mutzl, Larry Leaming

Absent: Mike Richardson-absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 5:31 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call – Mike Richardson-absent excused

CONFLICT OF INTEREST

None

PUBLIC COMMENT / BOARD COMMENT

No public comment.

No Board comment

APPROVAL OF AGENDA

Moved by Ed Ford, seconded by Jon Hodde to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Dave Coleson, seconded by Ed Ford to approve the 12/11/19 meeting minutes as written. Motion carried unanimously.

Presentations –2019 Annual Department Report was presented to the board and public. Office Manger Erika Goetz presented for the Administrative Division, Lt. Nate Mutzl presented for the Prevention Division, Div. Chief Paul Capo presented for the Training Division, and Chief David Wolf presented the financials and for the Operations Division. The PowerPoint can be found on the district website at <https://www.estesvalleyfire.org/annual-reports-1>

REPORTS

Fire Chief Report –

Administrative Division:

Upcoming Events

- Department Banquet, Friday February 7
 - LFRA covering with Engine
- Election
 - Self-nomination forms for election due by Friday, February 28
- Other
 - Website
 - Member resources

Prevention Division:

- Fire Marshal process
 - January 29 visit from Kevin Sullivan

Training Division:

- Weekly Training
 - January EMS
 - February RIT
- External Classes (Hosting/Instructing)
 - FF Rescue & Survival classroom, 50 students
 - Upcoming Tricks of the Truck

Operations Division:

- Recruitment
 - Year-round effort, currently have three applications
 - Previous years have +5 gross, but net of zero, so looking to increase
- Notable Incidents
 - Hidden Park Fire, 1-acre, good mutual aid response
 - Good response on recent incidents, getting at least engine/ladder enroute
- Residency Program
 - Luke Adams moved in, Interior FF, Red Card, EMT
- Other
 - County wide apparatus renumbering complete
 - 36 Closure, early March to early April (30 days)

Station & Apparatus:

- Apparatus
 - Engine 72 repairs

Treasurer's Report- Dave Coleson reviewed the December 2019 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Ed Ford, seconded by Dave Coleson to accept paid bills. Motion carried unanimously.

OLD BUSINESS

Station Transfer:

- Building Transfer
 - Bureau of Reclamation SUP complete, signed, returned
 - Town of Estes Park IGAs in place
 - BOR Landscaping
 - IT room
 - Town Board Resolution and Election Questions set
 - April Election, assuming it is held

NEW BUSINESS


With Vice President Mike Kearney's departure, the vice president role needs to be filled. Motion by Doug Klink, seconded by Dave Coleson to appoint Ed Ford as vice president. Motion carried.

Motion by Doug Klink, seconded by Ed Ford to appoint Mike Richardson as secretary. Motion carried.

Mike Kearney's departure also left a vacancy on the Fire Code of Appeals Board. Motion by Doug Klink, seconded by Dave Coleson to appoint Jon Hodde to the Fire Code of Appeals Board. Motion carried.

The next regularly scheduled board meeting will be February 26, 2020 at 5:30 p.m. at Dannels Fire Station.

Meeting adjourned at 6:56 p.m.



Mike Richardson, Secretary of the Board

MR/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."