

# RECORD OF PROCEEDINGS

## Meeting Minutes of the Estes Valley Fire Protection District

April 27, 2016 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** President Doug Klink, Vice President Mark Igel, Treasurer Mike Richardson, Mike Kearney, Ed Ford

**Staff:** Chief Scott Dorman, Board Recording Secretary Kostner

### Also Attending:

### Absent:

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:02 p.m.**

**Chief Dorman led the Pledge of Allegiance**

**Secretary Kostner performed roll call – all present**

### CONFLICT OF INTEREST

### PUBLIC COMMENT / BOARD COMMENT

No public comment.

President Klink stated that we are testing the paging feature of I am responding.

### APPROVAL OF AGENDA

Moved by Mike Kearney, seconded by Mike Richardson to approve the agenda. Motion carried unanimously.

### APPROVAL OF MINUTES

Moved by Mark Igel, seconded by Mike Richardson to approve the 4/13/16 meeting minutes. Motion carried unanimously.

### REPORTS

#### Fire Chief Report –

Chief Dorman stated that the emergency access road on Dry Gulch now has a chain across it with a Knox padlock on it.

Engine 31 is out of service to have the instrument panel looked at. Ladder 6 is also out of service for repairs. Engine 7 needs to have a windshield replaced due to a crack. Windshield is on order.

Chief Dorman gave an update on the flooding at the fire station. The adjustors for the districts insurance and the adjustor for the Towns insurance will be on site Thursday to review the damage, the floor tiles are being tested for asbestos, and we are waiting to hear on the status of the furnace. 5 computers were sent for testing and cleaning and the battery backups needed to be replaced.

The lease agreement with the Town of Estes Park was approved last night at the town Board meeting.

We currently have 19 members with their Red Cards.

Chief Dorman and Phillip Marston will be attending the Wildland Fire Summit on Thursday in Fort Collins. Chief Dorman will also be attending a CDOT meeting regarding Hwy 34 construction on Thursday.

Chief Dorman met with the homeowners of the house fire on Kiowa Trail. They wanted to extend their thanks for everything the department did. They donated \$500.00 in gift cards to the firefighters.

Treasurer Report – There were no paid bills presented due to the station flood. Treasurer Richardson reviewed the March 2016 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

### OLD BUSINESS

Training Site- We are looking to have the design for the vehicle fire pad engineered. Bids are being collected for a paving contractor. When this is complete the burn trailer can be brought back to the site.

Reserve Program- Mike Richardson brought up the issue of workers compensation for medical only reserves. We need to talk to the hospital to resolve.

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Assistant Chief Landkamer would like to see training and qualifications defined for the reserves.

Chief Selection Process- The top candidate has been selected, David Wolf. A meet and greet was held for the department to meet him last Monday. The Board will be entering into executive session to discuss offer and negotiations.

### NEW BUSINESS

Chief Dorman presented a case to the Board for assigning Marc Robinson the rank of Fire Prevention Division Chief. It was opened up for discussion. Jon Landkamer stated that he was in favor of the change and that it was well deserved. A motion by Mark Igel, seconded by Mike Kearney to assign the rank of Fire Prevention Division Chief to Marc Robinson. Motion carried unanimously. President Klink presented Marc Robinson with 3 bugles.

Chief Dorman presented information on an online class through FEMA for the role of PIO. It was estimated that 80% of the time the incident commander can act as PIO, but for the other 20% we should have a trained PIO that can step in to fill the role. Mike Richardson was appointed to take lead, with Ed Ford as back up. They will take the online class.

Chief Dorman presented the EVFPD uniform standards for class A, B, & C to the board for inclusion in the Personal Policy Manuel. Moved by Mike Kearney, seconded by Ed Ford to accept the uniform standards as presented and add them to the PPM as appendix B. Motion carried unanimously.

Enter into an executive session pursuant to Section 24-6-402(4)(f) C.R.S. at 7:00pm for purposes of instructing negotiators regarding a potential offer for Fire Chief.

Regular session reconvened at 7:25 p.m.

The next regular board meeting is scheduled for May 11th, 2016 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 7:26 p.m.



Ed Ford, Secretary of the Board

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*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*