

RECORD OF PROCEEDINGS

**Meeting Minutes of the Estes Valley Fire Protection District
September 27, 2017 6:00 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson,
Mike Richardson, Ed Ford

Staff: Chief David Wolf, Board Recording Secretary Goetz

Also Attending: Assistant Chief Jon Landkamer

Absent: none

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:02 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call – Mike Richardson arrived after item 4

CONFLICT OF INTEREST

none

PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

APPROVAL OF AGENDA

Moved by Ed Ford, seconded by Mike Richardson to approve the agenda with item 11B being changed to "update on Prevention Division vacancies". Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mike Richardson, seconded by Mike Kearney to approve the 8/23/17 meeting minutes as written. Motion carried unanimously.

Presentations – None

REPORTS

Fire Chief Report –

Operations:

Currently at 572 calls for 2017; up by 52 from this time last year

WAC is performing preventative maintenance this week on all department radios

Administrative:

Captain Capo starts on October 9th

Fire Marshal and Inspector discussed in new business

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Membership:

We have 3 applications in process

Prevention:

Occupancy Database

Completed and in Emergency Reporting

666 unique occupancies in database

Believed to have 150-200 missing/not captured yet

Total of 800 facilities, would require~1600 inspections /year to do all annually

Likely have 400 annual, 400 bi-annual

FireWise

Fuels Crew

Slash Collection

October 21-22

Training / Fire Academy:

HazMat Ops cost free after DFPC grant

DFPC exams scheduled 11/21 & 12/21

Community:

Explorer Post 911

Kicked off with 16 youths

County Chiefs

First meeting 11/1

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CSU Wildfire Program 8/28

20 community members in attendance

Recorded and posted video on website

MDA Fill the Boot

\$14,800 in two days

9/11 Stair Climb at Red Rocks

Three members participated

Chief talked at the 9/11 American Legion program again this year

Treasurer's Report- Treasurer Coleson reviewed the August 2017 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Doug Klink, seconded by Mike Richardson to accept paid bills. Motion carried unanimously.

OLD BUSINESS

Training Site:

Burn Building

Delivered week of October 2

Expected to be in service by October 4

Scheduling live fire training for after Paul is here

Trailers

Taking pictures and getting posted for sale

Connex

Leveled, shelves installed

Training equipment on site

Smoke House

Have donations for conversion to classroom

Aiming for Spring

Station Transfer:

- Finalizing IGA with town on power plant lawn maintenance
- Update of IGA/MOU with Frank
- Draft contract with BOR with minor tweaks

Dispatch:

- Negotiated new price contract
- \$30/call, price increasing 2.5% per year
- 5 year contract

NEW BUSINESS

Chief Wolf presented the proposed 2018 budget to the board noting that the outcome of the board retreat on October 22nd will most likely change these numbers. The budget will be adjusted to align with the strategic plan and vision for the department to be discussed at the retreat. The 2018 budget has been broken out by division: District (\$61,8086.47), Operations (\$379,029.98), Training (\$58,350.00), and Prevention (\$258,037.30) along with \$130,000 going towards capital purchases.

Chief Wolf updated the board on the state of the Prevention Division. The Fire Marshal job posting was taken nationally and is set to come down on October 6th. The Fire Inspector has given notice and that position will be vacant in 2 weeks as well. The board believes that this should be discussed at the board retreat and the direction of the division should be evaluated. Job postings are to be put on hold until after the retreat.

Chief Wolf presented Kelly Wilkerson's application for LOSAP to the board. Kelly has provided 18 years of service to the department and has left in good standing. Moved by Mike Richardson, seconded by Mike Kearney to approve Kelly's LOSAP application for \$6,000. Motion carried unanimously.

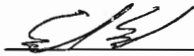
Chief Wolf proposed to the board the opportunity to donate old Engine 1 to the Texas Forestry Service who is handling donations for departments who lost equipment in the flood. This would take place after we take possession of new Engine 1. A motion was made by Ed Ford, seconded by Dave Coleson to move forward with the donation. Motion carried unanimously.

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The next board meeting will be the board retreat on October 22nd, 2017 at 9:00 a.m. at Dannels Fire Station.

The next regularly scheduled board meeting will be October 25th, 2017 at 6 p.m. at Dannels Fire Station.

Meeting adjourned at 7:27 p.m.



Ed Ford, Secretary of the Board

EF/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."