

# RECORD OF PROCEEDINGS

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**Meeting Minutes of the Estes Valley Fire Protection District**  
**June 27, 2018 4:00 p.m.**  
**Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

**Staff:** Fire Chief Wolf, Board Recording Secretary Goetz

**Also Attending:**

**Absent:** Doug Klink absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**Vice-President Mike Kearney called the meeting to order at 4:02 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Goetz performed roll call – Doug Klink absent excused**

## **CONFLICT OF INTEREST**

none

## **PUBLIC COMMENT / BOARD COMMENT**

None/Ed Ford and Mike Kearney expressed how well the Marys Lake Lodge incident was handled and having a positive outcome with no loss of life or surrounding structures. Public reactions have been very positive as well. Mike Richardson did a great job as PIO.

## **APPROVAL OF AGENDA**

Moved by Ed Ford, seconded by Mike Richardson to approve the agenda as written. Motion carried unanimously.

## **APPROVAL OF MINUTES**

Moved by Dave Coleson, seconded by Mike Richardson to approve the 6/13/18 meeting minutes as written. Motion carried unanimously.

**Presentations – none**

## **REPORTS**

### Fire Chief Report –

Chief Wolf presented a brief PowerPoint for 2 notable calls from Saturday 6/23. The first being a technical rescue from Mt. Pispah and the 2<sup>nd</sup> being the Mary's Lake Lodge fire.

Chief Wolf gave an update from the truck committee. The committee has looked at many demos and are currently working on specs for the new ladder truck. They are hoping to have the specs completed in 30-45 days. Current timeline is to take possession of the new truck at the end of 2019.

### **Prevention Division (F4):**

- Plan Reviews and Assessments
  - First contact inspections 32
  - Re-inspects 8
  - Community outreach 4
  - Pre APP meeting 2
  - Request for comment 4
  - Plan reviews – 5
  - All plan reviews up to date
- Community
  - YMCA
    - Developed staff report for the YMCA fire alarm monitoring issue
    - Met with Mack Cooper and Jim Burns to discuss this situation
    - Based on the code analysis of NFPA 72 and IFC, the YMCA has agreed to upgrade their fire alarm head end panel to current technology and send their call takers Notifier Fire Alarm Operator school to meet the requirements of NFPA 72 Chapter 10
    - This will allow the YMCA staff to continue to monitor their fire alarm for as long as the AHJ can verify that the YMCA staff meets the ongoing training requirements of NFPA 72 Chapter 10
  - Raven Rock
    - Working with the architects and developers of the Rock Raven project to resolve duplicate street naming and cross street conflicts

- Meet with eagle Rock School for hydrant placement and fire flow calculations. Granted a 100 GPM reduction of fire flow based on
- automatic sprinkler installation and placing the hydrant in a more favorable location for fire dept operations
- Code Appeal
  - A business owner requested a code appeal on a fire inspection
  - I met with the business owner and toured their building
  - The outcome of the appeal was that all the requirements of the initial inspection stand as written, but some additional time to complete the repairs and requirements was granted.
- Ridgeline Hotel Fire
  - Fire cause was arc fault due to old electrical wiring
  - There are outstanding code issue associated with this incident that the hotel has until July 11 to complete.
- FireWise
  - Working to increase Wildland-Urban Interface risk reduction inspections and community education plans

**Training Division (F6):**

**Weekly Training**

- June: Engine Company completed with live fire training
- July: Water Rescue
- August: Search & Rescue
- External Classes (Hosting)
  - WTGB: Street Smart Forcible Entry 6/16 had 16 in attendance
  - Larimer County Exterior Fire Academy: 6/30-7/1
  - WTGB: Unconventional Ground Ladders 7/13 – FB promotion late June
  - WTGB: Fire On The Plains FF Survival 7/20-22
- Certification Classes (Hosting)
  - Hosting written exam on Wednesday June 27
  - Fire Academy 8/16, advertise starting late June/early July

**Operations Division:**

- Call volume through 5/31 exactly the same as this point in 2017
- Currently at 307 calls (6/27/18)
- Recruitment
  - Interviewed 9, accepted 6
  - Received 3 additional applications
- Notable Incidents
  - Monday, June 11
    - Ridgeline Hotel Dorm Fire
  - Thursday, June 14
    - MVC/Rope Rescue mutual aid to Pinewood
  - Saturday, June 23
    - Mt. Pisgah Rescue
    - Mary's Lake Lodge Fire
  - Monday, June 25
    - Grass fire on McGraw Ridge

**Community:**

- Estes Park
  - Rooftop Rodeo Friday July 6 @ 0900
- State Chiefs
  - Taught budgeting and revenue class in Vail 6/19, well received
  - On planning committee for State Chiefs convention

Treasurer's Report- Treasurer Dave Coleson reviewed the May 2018 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Ed Ford, seconded by Mike Kearney to accept paid bills. Motion carried unanimously.

**OLD BUSINESS**

Station Transfer: no update

Strategic Planning: Following Gallagher at the State level

**NEW BUSINESS**

Chief Wolf presented resolution 2018-02 a resolution initiating a special election and appointing a designated election official to the board. This resolution indicates the board intent to have a ballot question on the November 8<sup>th</sup> ballot, to coordinate with Larimer County Clerk and Recorder on this election, and to designate Erika Goetz as DEO.

Moved by Ed Ford, seconded by Mike Richardson to approve resolution 2018-02 a resolution initiating a special election and appointing a designated election official. Motion carried unanimously.

The Board will hold a retreat on July 11<sup>th</sup> starting at 5 p.m. at Dannels Fire Station.

The next regularly scheduled board meeting will be July 25<sup>th</sup>, 2018 at 6:00 p.m. at Dannels Fire Station.

Meeting adjourned at 4:37 p.m.



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Ed Ford, Secretary of the Board

EF/eg

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*