

RECORD OF PROCEEDINGS

**Meeting Minutes of the Estes Valley Fire Protection District
December 13, 2017 6:00 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

Staff: Chief David Wolf, Board Recording Secretary Goetz

Also Attending: none

Absent: Mike Kearney absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:03 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call – Mike Kearney absent excused

CONFLICT OF INTEREST

None

PUBLIC COMMENT / BOARD COMMENT

No public comment

Dave Coleson stated that he thought Chief Wolf should be recognized. Maintaining the Department without a Training Captain for awhile and the loss of employees in the Prevention Division made for a challenging year. Motion by Doug Klink to issue Chief Wolf a bonus in the amount of \$5,000, seconded by Mike Richardson. Motion carried unanimously.

Doug Klink also wanted to thank Erika Goetz for contributions to the department. It was too loud at the Holiday Party to issue the statement from the Board that he wanted to.

APPROVAL OF AGENDA

Moved by Mike Richardson, seconded by Ed Ford to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mike Richardson, seconded by Dave Coleson to approve the 11/29/17 meeting minutes as written. Motion carried unanimously.

Presentations – none

REPORTS

Fire Chief Report –

Administrative Division:

- Volunteer Membership
 - Three new members are nearing completion of task books
 - Recently recognized two members with their interior helmets
 - Promoted Andy Maguire and Nate Mutzl to Lieutenant, Justin Kearney to Captain

Operations:

- Currently at 716 calls for 2017 (685 last year, projecting 730-740 total)
 - Minus numbers of calls run without numbers pulled ~20? 30?

Training Division:

- Fire Academy
 - Wrapping up HazMat Ops on Saturday
- Weekly Training
 - December
 - 12/19 – Fire Strategy & Tactics
 - 2018 Training Calendar
 - Sent to all members
 - Sent to all mutual aid departments
 - Will have flyers for external offerings (Fri/Sat)
- External offerings
 - Designing into program
 - Designated slots for Estes & mutual aid at no charge
 - Offer remaining slots at cost to external agencies
 - Schedule, topics, and price TBD

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Community:

- Explorer Post 911
 - Cadets graduated from first part on Monday
- Will start ride alongs

Station and Apparatus:

- Training Site
 - Both Trailers gone and checks cashed.
 - Old tower debris removed
 - Meetings to kick off classroom conversion, target completion mid-April
- Apparatus
 - Engine 1 (1983)
 - Left for Texas this morning
- Equipment
 - Ordering in budget equipment to bring E7 up to par with E1
 - Identified missing equipment

OLD BUSINESS

Station Transfer:

- Finalized IGA with town on power plant lawn maintenance
- Draft contract with BOR, waiting on reply
- Moving forward with requests to add more parking to south, more pad to east
- Understand process for renovation of Station 1 building

2018 Budget:

- Presented in final form tonight
- No changes from November draft

Strategic Plan:

- Writing up into formal document, intend to have for January Meeting
- Identifying next steps for resident program

Impact Fees:

- Meeting with ToEP Board study session 1/23
 - Frank
- Meeting with Larimer County 2/21
 - Brenda Gimeson, 970-498-7012

Prevention Division:

- Reviewed job description with Joe, made minor modifications
- Had conversations with potential candidates
- Prepared to repost after 1/1/2018

NEW BUSINESS

Update to salary range to add Inspector III – removed, not needed at this time

Adopt Agreement for Replacement of FPPA Plan- Motion by Ed Ford to approve the agreement for replacement of the FPPA plan, seconded by Mike Richardson. Motion carried unanimously.

Resolution 17-05 Combined Resolution Concerning the Adoption of a Budget and Appropriation of Funds- Motion by Mike Richardson, seconded by Dave Coleson to adopt resolution 17-05 concerning the adoption of a budget and appropriation of funds. Motion carried unanimously.

Resolution 2017-06 to set Mill Levies- Motion by Mike Richardson, seconded by Ed Ford to adopt resolution 2017-06 to set Mill Levies at 1.950 mills. Motion carried unanimously.

Approval of 2018 notice to Regular Meeting Dates and Times- Motion by Mike Richardson, seconded by Ed Ford to approve 2018 meeting dates and times. Dates to be 2nd and 4th Wednesday at 6pm. Motion carried unanimously.

Resolution 17-07 Appoint DEO for 2018 Election- Motion by Ed Ford, seconded by Mike Richardson to approve resolution 17-07 appointing Erika Goetz as DEO for 2018 elections. Motion carried unanimously.

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The next regularly scheduled board meeting will be January 24th, 2018 at 6:00 p.m. at Dannels Fire Station.

Meeting adjourned at 6:40 p.m.



Ed Ford, Secretary of the Board

EF/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."