

# RECORD OF PROCEEDINGS

---

## Meeting Minutes of the Estes Valley Fire Protection District

June 22, 2022 5:30 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** Jon Hodde, Larry Leaming, Dave Hamrick, Brian Tseng, Ryan Bross

**Staff:** Board Recording Secretary Goetz, Chief Wolf, Div. Chief Landkamer

**Also Attending:** none

**Absent:** none

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Jon Hodde called the meeting to order at 5:30 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Goetz performed roll call – all present**

### CONFLICT OF INTEREST

None

### PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

### APPROVAL OF AGENDA

Moved by Larry Leaming, seconded by Dave Hamrick to approve the agenda with the change of moving item 11A to the July 27<sup>th</sup> meeting. Motion carried unanimously.

### APPROVAL OF MINUTES

Moved by Ryan Bross, seconded by Brian Tseng to approve the 6/8/2022 meeting minutes as written. Motion carried unanimously.

### Presentations:

Chief Wolf presented a PowerPoint to the board on legislative updates that affect our fire district including: FAML program, PFAS foam, fire grant funding, transparency, and many property tax rate changes.

Chief of Staff Goetz presented a PowerPoint to the board on administrative updates. Updates were given on policy, financial standing, services being put out to bid, social media outreach, how we are supporting our members, and the roll out of the new ADA compliant website in January of 2022. It was noted that an agenda placeholder will be made for policy updates starting next month.

### REPORTS

#### Fire Chief Report –

#### **Administrative Division:**

- Upcoming Events
  - July Family Dinner will be July 4<sup>th</sup>
    - Burgers/Hot Dogs prepared by Board
    - Fireworks display
  - Department & Family Photo Sept. 6th
- Other
  - Fire Restrictions
    - Forest and Boulder County in
    - Estes reviewing. Not there yet, but considering ahead of July 4<sup>th</sup>
  - Presentation to Town Board 5/24
    - Well received, good discussion
- Emergency Management
  - Helped Glen Haven with drawing emergency notification polygons
  - Helped Loveland with process to draw notification polygons
  - Executive Officer training for Incident Command with Town
  - Fire District training with Estes Park Police Department for planning
  - CRS 24-33.5-700

**Prevention Division:**

- Wildfire
  - CWPP Update
    - Expecting final draft next week
  - RSG Kiosks
    - Waiting on engineering drawings to get Town approval
- Collaboration with Town
  - Meeting to review critical infrastructure for natural disaster vulnerabilities
  - Developed plan to address any shortfalls

**Training Division:**

- Weekly Training
  - Wrapping up Swiftwater
  - Next month is engine company operations
- Other Training

**Operations Division:**

- At 259 calls YTD – 262 calls 06/22/2021
- Hydrants
  - Water Department installing two hydrants in Carriage Hills at District recommendation and cost
  - Newcomers Group – Hydrant Marker Flag Project
    - Newcomers funded first 100 hydrant flags (\$3,000)
    - Fire District input \$5,000, Volunteer Acct put in \$5,000 to cover half of project cost
- Old PFAS foam
  - Approved by Colorado Department of Public Health & Environment for trade in
  - Will receive \$6,600 for Bureau foam
  - CDPHE will pick it up in coming year
- Notable Incidents
  - Wildfire off Noel’s Draw, lightning caused 1/10 acre, handled by USFS

**Station & Apparatus:**

- New Tender 72 arrival next week, radios early July
- New Interface Engine 713 arrival mid July
- Radio annual PM and programming update mid July

**Volunteer Captain Report –**

- None

**Treasurer’s Report-** Brian Tseng reviewed the May balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided. Sales tax projections were discussed. Moved by Ryan Bross, seconded by Larry Leaming to accept paid bills. Motion carried unanimously.

**OLD BUSINESS**

**Strategic Planning:**

After the last meeting the members portal was updated with additional information to keep the members updated on where we are at in the process. Internal and external survey questions are being drafted for review.

To continue discussion under new business item 11D presentation to Town Board regarding sales tax.

**NEW BUSINESS**

**2021 Budget Amendment**

Moved to July 27<sup>th</sup> board meeting

**Approve the 2021 Audit**

Motion by Ryan Bross, seconded by Brian Tseng to approve the audit as submitted to the board. Motion carried unanimously.

**Consideration of Wildland Deployments for Fire Chief**

Chief Wolf has asked the board to consider allowing him to deploy in order to complete task books to improve operational depth to benefit the district with our incidents. Dave Hamrick explained to the board

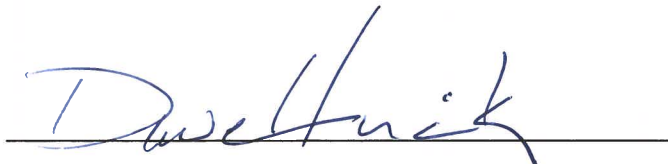
how this works and what benefits he sees will be gained from allowing this. Board discussion took place. Consensus was reached that the board supports Chief Wolf going on deployment to complete task books.

**Presentation to Town Board Regarding Sales Tax**

Chief Wolf presented the proposed PowerPoint presentation that will be shown to the Town Board in a work session next Tuesday. Chief Wolf also reviewed a one page talking points handout. Discussion took place. Minor tweaks were made to wording. If there is further feedback the board was encouraged to talk to Chief Wolf prior to Tuesday nights meeting.

The next regularly scheduled board meeting will be on Wednesday July 27<sup>th</sup>, 2022 at 5:30 pm.

Meeting adjourned at 7:40 pm.

A handwritten signature in blue ink, reading "Dave Hamrick", is written over a horizontal line.

Dave Hamrick, Secretary

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*