

# RECORD OF PROCEEDINGS

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## Meeting Minutes of the Estes Valley Fire Protection District

April 26, 2023 4:30 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** Jon Hodde, Larry Leaming, Dave Hamrick, Brian Tseng, Ryan Bross

**Staff:** Board Recording Secretary Goetz, Chief Wolf, Div. Chief Paul Capo, Div. Chief Jon Landkamer

**Also Attending:** Captain Rick Spear, Matt (ZOOM), Ron Bruchwalski, William (ZOOM)

**Absent:** Dave Hamrick-absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Jonathan Hodde called the meeting to order at 4:31 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Goetz performed roll call –Dave Hamrick absent excused**

### CONFLICT OF INTEREST

None

### PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

### APPROVAL OF AGENDA

Moved by Ryan Bross, seconded by Brian Tseng to approve the agenda with an addition of item 12D Public Summary. Motion carried unanimously.

### APPROVAL OF MINUTES

Moved by Larry Leaming, seconded by Brian Tseng to approve the 4/12/2023 meeting minutes as written. Motion carried unanimously.

**Presentations:** Division Chief Paul Capo provided a PowerPoint presentation of the Operations & Training Divisions.

### REPORTS

#### Fire Chief Report –

##### **Administrative Division:**

- Upcoming Events
  - Appreciation Dinner – Fri May 12
  - Family Dinner – Tuesday June 6 (Squad 3)
  - Fireworks & Cookout – Tuesday July 4 (Board)
- Other
  - National Firefighter Registry – NIOSH

##### **Prevention Division:**

- Town Code Adoption anticipated May 23, IFC to follow

##### **Training Division:**

- Presentation tonight

##### **Operations Division:**

- Presentation tonight

##### **Station & Apparatus:**

- Tender 72 is having work done
- Ladder 71 scheduled for transmission recall next week

##### **Misc.:**

- Tuesday morning meetings

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- Was planning to skip 5/2 (Election Day)
- Bross & Tseng 5/9
- Waiting on election results to schedule 5/16 and beyond

### **Volunteer Captain Report –**

Captain Rick Spear stated that there has been good response to calls and lots of volunteers showing up at training.

**Treasurer's Report-** Treasurer Tseng reviewed the March balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve.

Moved by Ryan Bross, seconded by Larry Leaming to accept paid bills. Motion carried unanimously.

### **OLD BUSINESS**

#### **Strategic Planning**

- Next steps awaiting outcome of election
- July/August review of Strategic Objectives and goal setting for 2024 once revenues are known

#### **Board Committees:**

**No new updates**

### **POLICY UPDATES**

None

### **NEW BUSINESS**

#### **Mutual Aid Intergovernmental Agreement for Search & Rescue**

Chief Wolf presented an updated IGA for search & rescue. This is to replace the existing IGA. The IGA was reviewed by legal counsel and no issues were identified.

Motion by Ryan Bross, seconded by Brian Tseng to approve the updated IGA for search & rescue as written. Motion carried unanimously.

#### **General Agreement for Reciprocal Fire Protection Between the National Park Service and EVFPD**

Chief Wolf presented the agreement from the National Park Service. This is an updated agreement for services and use of the bay on Mills Dr. The last agreement expired in 2020 and we are just now getting it back in place. The agreement was reviewed by legal counsel and no issues were identified.

Motion by Ryan Bross, seconded by Brian Tseng to approve the agreement between RMNP and EVFPD. Motion carried unanimously.

#### **Executive Session 24-6-402(4)(f) C.R.S. for Purposes of Discussing a Personnel Matter Regarding Chief Wolf**

Motion by Ryan Bross, seconded by Brian Tseng to enter executive session pursuant to 24-6-402(4)(f) C.R.S. for purposes of discussing a personnel matter regarding Chief Wolf. Motion carried unanimously.

5 minute break

Exit Executive Session at 8:19pm

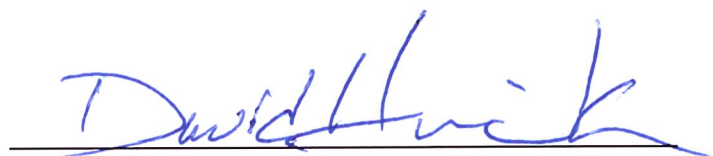
Re-enter open Meeting at 8:21pm

#### **Public Summary**

To ensure the success of the mission of the EVFPD the board entered into executive session to take concrete steps to address gaps that have undermined the culture and moral of our fire district. The board is reviewing options to make an informed and strategic solution. We recognize the urgency and plan for an executive session in the 72 hours.

Motion by Ryan Bross to adjourn the meeting, seconded by Larry Leaming. Motion carried.

Meeting adjourned at 8:22 pm.



David Hamrick, Secretary

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*