

**Meeting Minutes of the Estes Valley Fire Protection District  
August 26, 2020 5:30 p.m.  
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** Dave Coleson, Mike Richardson, Ed Ford, Jon Hodde, Larry Leaming

**Staff:** Fire Chief Wolf, Board Recording Secretary Goetz

**Also Attending:**

**Absent: Mike Richardson absent excused**

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

Due to the COVID-19 precautions this meeting was held in person for the board and by phone call in using the Zoom platform for the public

**Ed Ford called the meeting to order at 5:30 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Goetz performed roll call – Mike Richardson absent excused**

**CONFLICT OF INTEREST**

None

**PUBLIC COMMENT / BOARD COMMENT**

No public comment.

Board discussed process and communication to take place prior to deployments especially when Chief Wolf and apparatus are leaving the district.

**APPROVAL OF AGENDA**

Moved by Larry Leaming, seconded by Jon Hodde to approve the agenda as written. Motion carried unanimously.

**APPROVAL OF MINUTES**

Moved by Larry Leaming, seconded by Dave Coleson to approve the 7/22/2020 meeting minutes as written. Motion carried unanimously.

**Presentations:** None

**REPORTS**

**Fire Chief Report –**

**Administrative Division:**

- Upcoming Events
  - Spousal Appreciation postponed until further notice
  - Family Dinners postponed until further notice
  - SDA, Wednesday Sept 23 to Friday Sept 25
    - Now virtual sessions
    - With reduced hotel budget, can afford to register all five Board members
  - Colorado State Fire Chiefs Leadership Conference, October 20-23
    - Now virtual sessions
    - With reduced hotel budget, can open to entire membership
- Grants
  - Received \$10,000 reimbursement grant from DOLA for COVID expenses
    - Have spent \$4500 on PPE, cleaning supplies
    - Have list for remaining \$5500, prioritizing projects now
  - Larimer County Behavioral Health 2021 submitted
- Budget
  - Divisions working on draft budgets
  - Sales tax discussion during budget report
  - Preparing for September budget presentation

**Prevention Division:**

- Fire Restrictions
  - Stage 2 (Ban), for Estes, Larimer County, Arapaho Roosevelt Forest, and RMNP
  - Plan for accommodation of gas fireplaces
- Ready, Set, Go! Grant Program
  - Site visit August 31 – September 1

**Training Division:**

- Weekly Training
  - Generally following pre-COVID schedule
  - Worked in additional training on wildland
  - Incorporated training on new Standard Operating Guidelines
- External Classes (Hosting/Instructing)
  - Fire Academy started
    - Currently 17 in Exterior
    - Planned 16 for Interior

**Operations Division:**

- Calls Stats
  - 08/26/2020: 332 (-20%)
  - 08/26/2019: 417
- Notable Incidents (theme = wildland fire)
  - Hell Canyon Fire 7/29
    - On Forest Service Land
    - Good coordination, and aggress initial attack cancelled air support
    - Human caused
  - H Bar G Fire 8/3
    - Relatively small, quick control
    - Lightning strike
  - Hermit Park SAR 8/4
  - Flowers Fire 8/9
    - On Forest Service Land
    - Good coordination, and aggress initial attack Cameron Peaks 8/13
    - Human Caused
  - Cameron Peak Fire 8/13
    - Mutual Aid to Forest Service
    - E72 deployed for 72 hours, initial attack and structure protection
  - Lewstone Fire 9/22
    - Mutual Aid
    - E716 deployed Sunday at 0500, back on Tuesday night after 100% containment
- MVC MM70 Highway 34
  - 2 vehicles in the water
  - Assisted tow company in hooking up vehicle

**Station & Apparatus:**

- Station 1
  - Getting quotes to reseal driveway
  - Getting quotes for AC replacement – budgeted item
- Apparatus
  - Staff 70 build completed
  - Pump testing completed, identified several minor issues
  - Issues identified in pump testing scheduled for work in Estes (mobile mechanic)
  - Tender 72 getting new primer pump installed next week
- Equipment
  - Radio programming capability approved, awaiting equipment

**Treasurer's Report-** Jon Hodde reviewed the July 2020 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided. Sales tax projections were discussed. Moved by Dave Coleson, seconded by Larry Learning to accept paid bills. Motion carried unanimously.

**OLD BUSINESS**

**Extension of Disaster Declaration**

While we are operating under a disaster declaration the board needs to formally extend the order at each board meeting.

# RECORD OF PROCEEDINGS

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Motion by Ed Ford, seconded by Dave Coleson to extend resolution 20-02 continuation of declaration of local disaster emergency. Motion carried unanimously.

## **NEW BUSINESS**

### **Review of Proposed Change to Policy #306 Battalion 71 On Call Program**

Chief Wolf presented policy #306 Battalion 71 On Call Program to the board. Following the approval of the policy manual at the last board meeting it was discovered that policy #306 should be a guideline not a policy. This is the first review by the board and will be brought to a vote to approve the change making the policy a guideline at the September meeting.

The next regularly scheduled board meeting will be Wednesday September 23, 2020 at 5:30 p.m. at Dannels Fire Station.

Meeting adjourned at 6:15p.m.



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Ed Ford President

DC/eg

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*