

ESTES VALLEY FIRE PROTECTION DISTRICT

Agenda Statement – April 27, 2026

Agenda Item #4

Agenda Title:

Discussion/action re: Agenda

Submitted by:

Sandra Smith, Board President

Background Information:

Attachments:

- | | | |
|--|-----------------------------------|---------------------------------|
| <input checked="" type="checkbox"/> Agenda | <input type="checkbox"/> Minutes | <input type="checkbox"/> Report |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Contract | <input type="checkbox"/> Map |
| <input type="checkbox"/> Letter | <input type="checkbox"/> Other | |

Board Action Needed

A motion to (approve, deny, or modify) the Agenda for the April 27, 2026, board meeting.

Sandra Smith	Yes	No
Scott Dorman	Yes	No
Ryan Leahy	Yes	No
Jeff Robbins	Yes	No
Jon Smith	Yes	No

**ESTES VALLEY FIRE PROTECTION DISTRICT
BOARD MEETING**

MONDAY, APRIL 27, 2026

4:30 PM

AGENDA

1. CALL TO ORDER – President Sandi Smith
2. PLEDGE OF ALLEGIANCE - Chief Jones
3. ROLL CALL - Rebecca Gelsinger
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT * Public comments are limited to 3 minutes per person
6. APPROVAL OF MINUTES: meeting minutes from March 23, 2026
7. PUBLIC HEARINGS/ITEMS OF BUSINESS
 - a. Financial Matters.
 - i. Treasurer’s Report – Ryan Leahy
 - ii. Discussion/Action re: Approval of March 2026 paid bills – Ryan Leahy
 - b. Discussion/Action re: Fire Chief Finalist
 - i. Confirm cost reimbursement for Fire Chief finalists, and other information pertaining to Fire Chief selection
 - c. Discussion/Action re: Financial Independence Project
 - i. Staff direction and/or other action related to financial independence
 - d. Discussion/Action re Wildfire Accounting Plan
 - i. Proposal from the Budget Committee to create a new and separate Wildfire Risk Reduction Fund
8. REPORTS
 - a. Community Risk Reduction Division
 - b. Operations & Training Division
 - c. Volunteer Captain Report
 - d. Chief’s Report
9. UNFINISHED OR OLD BUSINESS

10. NEW BUSINESS -- Sandra Smith to call for board members to state any new business.

11. ANNOUNCEMENTS

a. NEXT REGULARLY SCHEDULED MEETING: Monday, June 1, 2026, at 4:30 pm.

12. MINI BRIEFING

a. Structure Fire Response

13. ADJOURNMENT

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection, and emergency services in a safe and efficient manner.

“The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District.”

ESTES VALLEY FIRE PROTECTION DISTRICT

Agenda Statement – April 27, 2026

Agenda Item #6

Agenda Title:

Approval of Minutes

Submitted by:

Sandra Smith, President

Background Information:

See attached meeting minutes from the March 23, 2026 meeting.

Attachments:

- | | | |
|-------------------------------------|---|---------------------------------|
| <input type="checkbox"/> Agenda | <input checked="" type="checkbox"/> Minutes | <input type="checkbox"/> Report |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Contract | <input type="checkbox"/> Map |
| <input type="checkbox"/> Letter | <input type="checkbox"/> Other | |

Board Action Needed

A motion to (approve, deny, or modify) the minutes from the March 23, 2026, meeting at the April 27, 2026, board meeting.

Sandra Smith	Yes	No
Scott Dorman	Yes	No
Ryan Leahy	Yes	No
Jeff Robbins	Yes	No
Jon Smith	Yes	No

**RECORD OF
PROCEEDINGS**

Meeting Minutes of the Estes Valley Fire Protection District

March 23, 2026, 4:30 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: Sandra Smith, Scott Dorman, Jon Smith, Jeff Robbins (via Zoom)

Staff: Chief Warren Jones, Captain Stacey Sutherland, Division Chief Jon Landkamer,
Interim Division Chief Chris Thomas, Captain Justin Kearny, Marinda Baxter

Also Attending: Lt. Ron Bruchwalski, Nola Greenwald, Kelly Brenner, Lt. Nathan Meulener, Diana Van Der Ploeg, Steven Rodriguez (JVG), Dot Dorman, Michael Barnthouse, Captain Rick Spear, Logan Lasley, Patti Brown, Marianne Baxter, Alicia Paddock, Mike Cousineau.

Absent: Ryan Leahy

Sandra Smith called the meeting to order at 4:00 p.m.

Interim Chief Warren Jones led the Pledge of Allegiance

Marinda Baxter performed roll call – Board members Sandra Smith, Scott Dorman, Jeff Robbins, and Jon Smith present. Ryan Leahy absent.

APPROVAL OF AGENDA

Moved by Jeff Robbins and seconded by Scott Dorman to approve the Agenda for the March 23, 2026, board meeting.

Motion carried unanimously.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Moved by Jon Smith and seconded by Scott Dorman to approve the meeting minutes from the February 23, 2026, board meeting.

Motion carried unanimously.

ITEMS OF BUSINESS

A. Financial Matters

Financial Report and February 2026 Paid Bills

DRAFT MINUTES OF MARCH 23, 2026, MEETING

District accountant Steven Rodriguez from JVG presented the monthly and year to date financials, and the February 2026 transactions report.

*Moved by Jon Smith and seconded by Scott Dorman to approve the February 2026 paid bills.
Motion carried unanimously.*

B. RESOLUTION 2026-05 – A RESOLUTION ADOPTING THE COLORADO WILDFIRE RESILIENCY CODE WITH MODIFICATIONS.

The following draft resolution was discussed by the board:

**ESTES VALLEY FIRE PROTECTION DISTRICT
RESOLUTION NO. 2026-05**

**A RESOLUTION ADOPTING THE COLORADO WILDFIRE RESILIENCY CODE WITH
MODIFICATIONS**

WHEREAS, the Estes Valley Fire Protection District (“District”) is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, Colorado Revised Statutes; and

WHEREAS, pursuant to Section 32-1-1001(1)(h), C.R.S., the Board of Directors of the District (the “Board”) has the power to manage, control, and supervise the business and affairs of the District; and

WHEREAS, pursuant to Section 32-1-1001(1)(m), C.R.S., the Board has the power to adopt, amend, and enforce rules and regulations not in conflict with the Constitution and the laws of this State for carrying on the business, objects, and affairs of the Board and of the District; and

WHEREAS, Section 24-33.5-1237(2)(a), C.R.S., requires fire protection districts, municipalities, certain metropolitan districts, and counties to adopt a wildfire resiliency code to address wildfire risk within the wildland-urban interface; and

WHEREAS, Section 24-33.5-1237, C.R.S., creates dual jurisdiction between multiple governing bodies, thereby obligating multiple governing bodies to adopt and enforce wildfire resiliency codes within the same jurisdictional area; and

WHEREAS, the District’s jurisdiction to adopt and enforce a wildfire resiliency code overlaps with the Town of Estes Park and Larimer County (each, individually an “Overlapping Jurisdiction” and collectively, the “Overlapping Jurisdictions”); and

WHEREAS, the Overlapping Jurisdictions plan on engaging in a cooperative agreement regarding the enforcement of their own wildfire resiliency codes or the adoption of the other’s Code (each, a “Code”) in compliance with the requirements of Section 24-33.5-1237, C.R.S., and 8 CCR 1507-39 (collectively, the “Wildfire Resiliency Laws”); and

DRAFT MINUTES OF MARCH 23, 2026, MEETING

WHEREAS, each Code shall be effective throughout the respective Overlapping Jurisdiction, including those portions of each Overlapping Jurisdiction within the District's boundaries (the "Shared Region"); and

WHEREAS, the District's Board has determined that certain modifications to the Colorado Wildfire Resiliency Code Board's Model Code, which redlined modifications are attached hereto as Exhibit A, ("District Code") are necessary and meet the requirements of Section 24-33.5-1237, C.R.S., and 8CCR 1507-39 and otherwise exceed the standards adopted in the Model Code; and

WHEREAS, the District's Board hereby finds and determines that the adoption and administration of the District Code is in the best interest of the residents, taxpayers, and visitors to the District and cooperation with the Overlapping Jurisdictions regarding the enforcement of their Codes as they concerns the Overlapping Jurisdictions in order to comply with the Wildfire Resiliency Laws is also within the best interest of the residents, taxpayers, and visitors to the District; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Estes Valley Fire Protection District as follows:

1. **Adoption of the District's Code.** The District hereby adopts the Colorado Wildfire Resiliency Code Board's Model Code with modifications as provided in Exhibit A. A clean version of the District's Code is attached as Exhibit B. The District's Code shall be effective within the District's boundaries.
2. **Code Enforcement.** The District will enforce the District's Code as specified therein. The District's Board hereby delegates authority to the Town of Estes Park for the enforcement of the District's Code as identified therein and to Larimer County as appropriate pursuant to its Code and such agreements will be further memorialized in a corresponding cooperation Agreement with these Overlapping Jurisdictions.
3. **Severability.** If any part, section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.
4. **Effective Date.** This Resolution shall take effect and be enforced beginning on July 1, 2026.

ADOPTED this _ day of _____, 2026.

Moved by Jeff Robbins and seconded by Jon Smith to adopt Resolution 2026-05 A RESOLUTION ADOPTING THE COLORADO WILDFIRE RESILIENCY CODE WITH MODIFICATIONS.

Motion carried unanimously.

C. Fire Chief Recruitment and Selection.

DRAFT MINUTES OF MARCH 23, 2026, MEETING

1. Chief Jones presented a proposed fire chief search and selection schedule implementing the recruitment and selection work plan presented by GMP Consultants.

Moved by Scott Dorman and seconded by Jon Smith to approve the fire chief search and selection schedule as presented.

Motion carried unanimously.

2. Appointment of and Charge to the Fire Chief Search Committee.

- a. The Board discussed the creation of a Fire Chief Search Committee and what its composition should be. Proposal by President Smith that the Search Committee be comprised of two board members, the two division chiefs, Chief Jones, Marinda Baxter, Captain Spear, and a volunteer member.

Moved by Scott Dorman and seconded by Jeff Robbins to approve the creation of the search committee as described.

Motion carried unanimously.

The Board then appointed President Smith and Vice President Dorman to serve as the two Board members on the Search Committee.

- b. The Board discussed the charge to be given the Search Committee and concluded that the charge should be (i) to assist consultants in acquiring input from stakeholders in developing a candidate profile; (ii) review and approve the candidate profile and advertising strategy provided by the consultant; (iii) narrow the list of semi-finalists provided by the consultant to the finalists; and (iv) in cooperation with the consultant, design the interview process and identify the stakeholders for finalist interviews.

Moved by Jon Smith and seconded by Jeff Robbins to charge the Search Committee as described.

Motion carried unanimously.

3. Fire Chief Job Description. The Board reviewed and discussed the Fire Chief job description (Policy 701) presented in the board book. It was decided that the candidate should maintain a residence in the primary response area of the District, so no modification should be made to that provision at this time. The Fire Chief Search Committee was instructed to return to the Board for authorization if the Committee believes it should expand the Chief candidate pool to applicants that are not residents of the District.

Moved by Jon Smith and seconded by Scott Dorman to approve Policy 701, the Fire Chief job description.

Motion carried unanimously.

D. New Community Risk Reduction Positions

1. The Board discussed the job description (Policy 724) for the new Wildfire Risk Reduction Project Specialist.

Moved by Jeff Robbins and seconded by Jon Smith to approve the new Policy 724, job description for Wildfire Risk Reduction Project Specialist.

DRAFT MINUTES OF MARCH 23, 2026, MEETING

Motion carried unanimously.

2. The Board discussed the job description (Policy 725) for the new Fire Code Inspector.
Moved by Jon Smith and seconded by Scott Dorman to approve the new Policy 725, job description for Fire Code Inspector.
Motion carried unanimously.
3. The Board discussed modifying Policy 726, Wildfire Risk Reduction Education Specialist job description, to add the requirement of NFPA-certified wildfire mitigation specialist, adding a desired qualification of Fire Instructor I, and supervising the Neighborhood Ambassador Program. This revision to the policy will increase the Educator's pay as the pay scale will move from the range associated with Firefighter II to Specialist I. This is a non-uniformed position.
Moved by Scott Dorman and seconded by Jon Smith to approve the revised Policy 726, Wildfire Risk Reduction Education Specialist job description.
Motion carried unanimously.
4. The Board discussed the proposed revisions to Policy 180 detailing the salary ranges of Operations, Training, & Prevention (Uniformed), Community Risk Reduction (Non-Uniformed), Administration, and Leadership. The proposed revisions were made to align the salary structure of the District's personnel with the restructuring plan being implemented and the new positions created, as well as changes to previous positions, occurring as part of that restructuring.
Motion by Jon Smith and seconded by Scott Dorman to approve the proposed revisions to Policy 180.
Motion carried unanimously.

E. Board Code of Ethics.

1. The Board discussed the draft Board of Directors Code of Ethics prepared by the District's Counsel in coordination with the Board President. The Code of Ethics will be attached to the Resolution to be adopted and enable its implementation.
2. **RESOLUTION 2026-06, RESOLUTION ADOPTING THE BOARD OF DIRECTORS CODE OF ETHICS.**

WHEREAS, the Estes Valley Fire Protection District ("District") is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, Colorado Revised Statutes; an

WHEREAS, pursuant to Section 32-1-1001(1)(h), C.R.S., the Board of Directors of the District (the "Board") has the power to manage, control, and supervise the business and affairs of the District; and

DRAFT MINUTES OF MARCH 23, 2026, MEETING

WHEREAS, holding public office involves public trust, and the Board must operate under the highest ethical standards to preserve public confidence in the District's governance; and

WHEREAS, the District, acting by and through the Board recognizes a need for a Board of Directors Code of Ethics ("Code"); and

WHEREAS, the Board intends this Code to align with the statutory ethical principles in Article 18, Title 24, C.R.S., including restrictions on gifts and conflicts and the contracting limitations set forth in Section 24-18-201, C.R.S.; and

WHEREAS, the Board is committed to ongoing training and acknowledgment of this Code by Directors to support effective, ethical governance.

NOW, THEREFORE, BE IT RESOLVED by the Board of the District:

1. Adoption of Code of Ethics. The Board hereby adopts the Board of Directors Code of Ethics, attached hereto as Exhibit A and incorporated herein by this reference.
2. Severability. If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.
3. Effective Date. This Resolution shall take effect and be enforced immediately upon its approval by the Board.

APPROVED AND ADOPTED THIS _ DAY OF ____, 2026 BY THE BOARD OF DIRECTORS OF THE ESTES VALLEY FIRE PROTECTION DISTRICT.

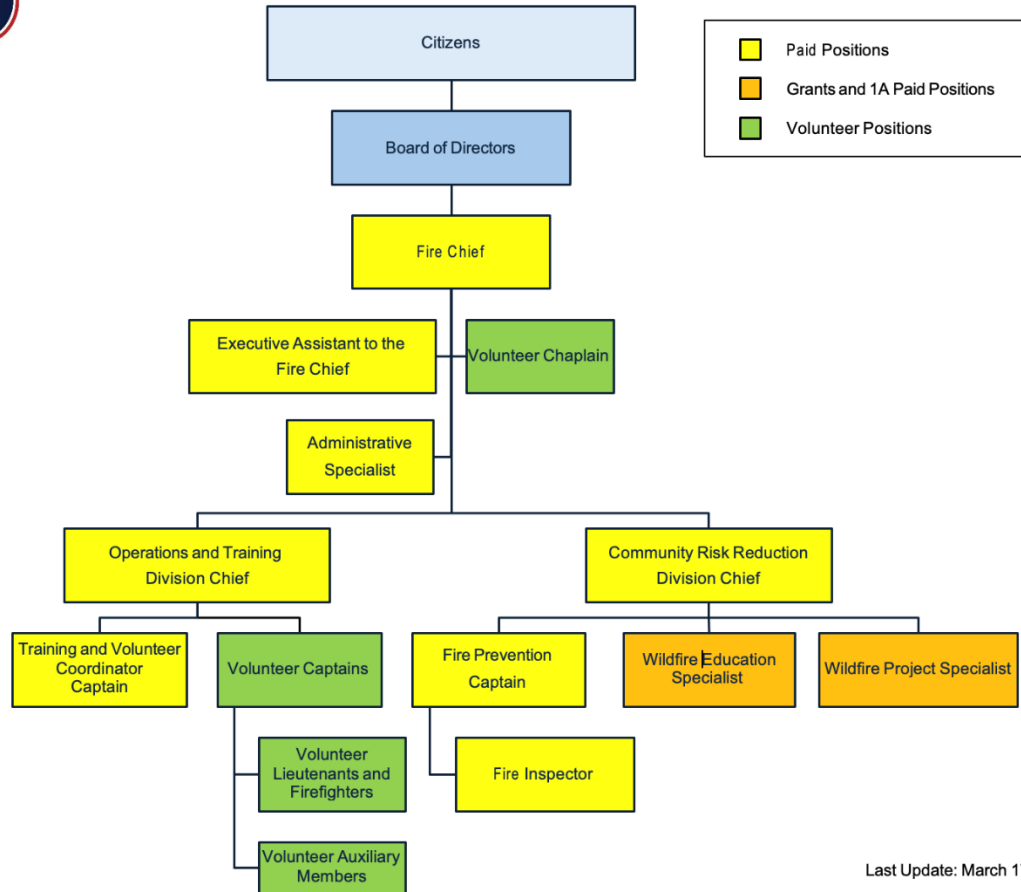
*Moved by Jeff Robbins and seconded by Jon Smith to adopt Resolution 2026-06, Resolution Adopting the Board of Directors Code of Ethics.
Motion carried unanimously.*

F. District Organizational Structure

On behalf of the Restructuring Committee, Sandra Smith reported to the Board the committee's recommendation that the District be organized consistent with the following chart, which was accompanied by a table outlining the duties and functions of the Chief and two Division Chiefs:



Estes Valley Fire Protection District Organizational Chart



Last Update: March 17, 2026

This organizational structure reflects the culmination of the Restructuring Committee’s work.
Moved by Jon Smith and seconded by Jeff Robbins to approve the organizational chart presented by the Restructuring Committee.
Motion carried unanimously.

G. Interim Fire Chief Work Plan.

Chief Jones requested Board input concerning his work plan as he serves the remainder of the interim period. He suggested that he should focus on seven priorities as follows:

1. Administrative support of the fire chief recruitment and selection process;
2. Select and onboard the second administrative position, including training, transfer, and balancing of administrative tasks between the two administrative positions;

DRAFT MINUTES OF MARCH 23, 2026, MEETING

3. Onboard new operations chief;
4. Assist Community Risk Reduction Division Chief in selecting and onboarding two new Community Risk Reduction positions;
5. Prepare for the April board work session on financial independence and tax election for 2017;
6. Prepare for a budget amendment in July, including an assessment of the 2026 budget status, contract costs, and a new wildfire budget and accounting system; and
7. Implementation of as many elements of the public information and external communications strategy as possible within current resources.

The Board agreed with these priorities.

H. Public Engagement and External Communications.

Chief Jones reported that he is currently serving as the District's PIO. He provided the board with an outline of an aspirational public information and external communication strategy. Chief Jones noted that the District is beginning to use social media more, especially providing real-time incident information. The District is also hosting community and special events. The District is also engaged in news media contact using traditional methods like press releases, particularly when incidents occur. The Chief has begun writing opinion pieces on major policy issues in the "When the Bell Rings" column. Upcoming topics will include wildfire preparedness, the new chief selection process, District governance and funding, combination staffing (what it is and how it works), and then the introduction of the new fire chief. Chief Jones reported that work is also underway to update the District's website.

Brief recess taken at 6:57 p.m.

Meeting resumed at 7:01 p.m.

REPORTS

Community Risk Reduction Division

- Wildland Fire Risk Reduction Educator, Lasley, has completed 28 home assessments & 7 neighborhood assessments YTD.
- Presented to Visit Estes Park last week on the Gateway to the Rockies Grant. Partnerships like these will be critical for community engagement throughout the life of the grant and beyond.
- Captain Sutherland is working on plan review experience with our new plan reviewer Whitney, providing comments for multiple projects coming up, such as the Stanley Hotel projects, new development plans.
- Captain Sutherland has had continued follow-ups with the Stanley and will be performing re-inspections for the Stanley Hotel properties as follow-up from the annual inspection

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from December. Captain Sutherland is continuing inspections as needed, mostly on new construction and special events.

- Captain Sutherland is working on 3 fire investigations and working with DFPC on the Expedition Lodge investigation.
- Captain Sutherland provided training for auxiliary members for inspections on special events and tents. beginning ride a long training. The next event is this weekend with Frozen Dead Guy Days.
- Captain Sutherland will be giving a presentation next week to the Aspen Club on emergency preparedness.
- Captain Sutherland is also working on a presentation for EVICS Friends and family childcare program to provide them with fire safety information and home assessments. This will be an annual course for their program participants.
- DC Landkamer and Captain Sutherland recommended Stage 1 fire restrictions for the District to be proactive with the increase in visitation for spring break and no substantial precipitation in the forecast, combined with the heat and expected winds.
- DC Landkamer is working on finalizing agreements between all parties to get the CWDG Thunder Mountain project started. Working with Larimer County Sheriff's Department/Emergency Services to get work done on the CWDG project along the boundary with RMNP. They are open to committing to 20 acres of the work that requires hand work. Will be working on an RFP for the larger portion of the project next along with EVWC.
- DC Landkamer is working on grant implementation and management for the 2023 COSWAP, 2022 FR-WRM, and 2023 CWDG Thunder Mountain, and 2025 COSWAP.
- DC Landkamer attended a mandatory orientation with DNR staff for the 2025 COSWAP grant last week. This project is tentatively scheduled for late June, July and into August. More information will be released once it is confirmed.
- All three Prevention staff are currently in the Instructor I training.
- DC Landkamer has been participating in the Re-Org committee and has been working on the job descriptions for two open positions which were presented today.
- DC Landkamer continues to attend partner meetings when possible, including CWDG, BTWHP, NCFC, FACO, EVWC, Larimer County Woody Biomass Stakeholders, and TOEP Water Master Plan.
- DC Landkamer is participating in the 2025 Hazard Mitigation plan update that will be going on through Larimer County over the next year. They are updating the plan from 2021.
- Steve Thoms celebration of life, Saturday, March 28th, 1100 @ Ruesch Auditorium/YMCA. We will have two apparatus there and will do a bell ceremony.

- **Facilities**

DRAFT MINUTES OF MARCH 23, 2026, MEETING

- We lost our 40' blue spruce at the SW corner of the firehouse. Thanks to Captain Kearney and Skip Bauming for assisting in pulling it off the building and moving it out of the way. FFs Trevor Igel and Michael Barnthouse processed the tree and removed the trunk for firewood.

Operations & Training Division

Training:

- Thursday and Saturday are testing days for Instructor 1 class
- Finished up wildland month (20 current red cards)
- This week there is a volunteer meeting, next week family dinner with power and communications afterwards, and then starting 3 weeks of rescue.
- I presented at the Senior Symposium on Saturday for 70ish people
- Getting started on wildland IQS audit needs

Operations:

- Working on a proposal to put Starlink in command vehicles
- Staff 73 getting repaired
- Clarifying alarm levels with dispatch to improve incident communication

Volunteer Captain Report

- To date the District has responded to 177 calls, including 57 calls just in the month of March. This is a 36% increase from 2025.
- The District currently has 36 Volunteer members. Three new members are in the process of coming on board.
- The District currently has 8 Auxiliary members. The goal is to build the program to 15 members.
- Effective last week, Lt. Meulener took over the liaison position to the Auxiliary.
- Steve Thoms' memorial service will be held this weekend. He served in the department as a volunteer member for 25 years.
- This weekend, swift water and ice rescue members will be participating in the Polar Plunge associated with the Frozen Dead Guy Festival, and will assist participants getting out of the water if necessary.
- Significant calls include:
 - The Expedition Lodge fire and the Lake Estes Resort fire. The Resort fire occurred in the middle of the night during fierce winds. Members did a very good job in difficult conditions putting out the fire.

DRAFT MINUTES OF MARCH 23, 2026, MEETING

- Johnson Lane wildland fire was a 10x30 wildland fire. The smoke was reported very quickly, and the fire was extinguished very quickly.

Chief's Report

Chief Jones reported that they will be interviewing seven candidates for the position of Executive Assistant to the Fire Chief next week. Tomorrow night, the members will be briefed on three support programs for members and on the fire chief selection and recruitment process.

The SDA will be holding workshops for special district board members and others in June. Chief Jones will provide information to the Board about those workshops as it becomes available. The SDA annual conference will take place September 15-17.

In April, Ben Archer-Clowes will attend the board meeting to discuss doing more detailed work on 1A and grants accounting processes.

Finally, Chief stated that we are very excited to have Justin Kearny on board as the new Operations and Training Division Chief. Chief Jones also recognized and thanked Chris Thomas for doing an excellent job while serving as interim chief of that Division.

UNFINISHED OR OLD BUSINESS -- None

NEW BUSINESS

None

ANNOUNCEMENTS

There will be a work session beginning at 3 pm in advance of the next regularly scheduled meeting of the board to discuss financial independence and tax election issues.

The next board meeting is scheduled for Monday, April 27, 2026, at 4:30 p.m. immediately following the work session.

ADJOURNMENT

*Moved by Jon Smith and seconded Scott Dorman to adjourn the meeting.
Motion carried unanimously.*

The meeting adjourned at 7:22 p.m.

Secretary

DRAFT MINUTES OF MARCH 23, 2026, MEETING

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner.”

“The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District.”

ESTES VALLEY FIRE PROTECTION DISTRICT

Agenda Statement – April 27, 2026

Agenda Item #7a

Agenda Title:

Approval of Transactions

Submitted by:

Ryan Leahy, Treasurer

Background Information:

See attached financial reports

Attachments:

- | | | |
|-------------------------------------|-----------------------------------|--|
| <input type="checkbox"/> Agenda | <input type="checkbox"/> Minutes | <input checked="" type="checkbox"/> Report |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Contract | <input type="checkbox"/> Map |
| <input type="checkbox"/> Letter | <input type="checkbox"/> Other | |

Board Action Needed

A motion to approve the transactions listed on the Treasurer’s report provided at the April 27, 2026, meeting

Sandra Smith	Yes	No
Scott Dorman	Yes	No
Ryan Leahy	Yes	No
Jeff Robbins	Yes	No
Jon Smith	Yes	No



Estes Valley Fire Protection District

Monthly Financial Report

Monthly Financial Report – March 2026

Attached are the following for your information and review:

1. Balance Sheet as of March 31, 2026.
2. Summary of reconciled cash balances on March 31, 2026.
3. Income Statement of Revenues and Expenditures for the month of March 2026, including budget to actual and year-to-date balances.
4. 1A - Income Statement of Revenues and Expenditures for the month of March 2026, including budget to actual and year-to-date balances
5. Monthly Disbursement Report.
6. 12-Month Cash Flow.

Key points:

- Total operating revenue for March was \$454,311 which was \$225,489 over budget.
 - Tax revenue for the month of March was \$430,680 which was \$217,566 over budget.
 - Non-Tax revenue for March was \$23,632 which was over budget \$7,923.
- Total expenses for March were \$265,156 which was over budget \$19,012.
- Total revenue YTD is \$917,493 which was over budget by \$128,812.
- Total expenses YTD are \$587,656 which were under budget by \$147,191.

Please contact the Finance Director for any questions or concerns regarding this report.

Estes Valley Fire Protection District

Balance Sheet

As of March 31, 2026

04/22/26

Accrual Basis

	Mar 31, 26	Mar 31, 25	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1000 · Bank of Colorado - Checking	40,731.11	120,976.80	-80,245.69
1010 · Checking (8495)	27,768.00	158,736.71	-130,968.71
1020 · Savings (1262)	1,456,096.20	724,093.47	732,002.73
1030 · CSAFE - Core	670,669.74	643,053.38	27,616.36
1040 · Impact Fee Funds	22,543.19	22,372.17	171.02
1070 · Petty Cash	-83.25	-83.25	0.00
1072 · Bill.com	0.00	429.18	-429.18
Total Checking/Savings	2,217,724.99	1,669,578.46	548,146.53
Accounts Receivable			
1100 · Accounts Receivable	76,343.48	54,762.73	21,580.75
Total Accounts Receivable	76,343.48	54,762.73	21,580.75
Other Current Assets			
1200 · Due from County Treasurer	5,724.65	85,681.75	-79,957.10
1220 · Property Tax Receivable	1,083,150.00	592,117.79	491,032.21
1230 · Sales Tax Receivable	76,563.64	114,345.08	-37,781.44
1240 · Prepaid Expense	46,978.08	0.00	46,978.08
1250 · Due from Other Fund	147,413.61	147,413.61	0.00
Total Other Current Assets	1,359,829.98	939,558.23	420,271.75
Total Current Assets	3,653,898.45	2,663,899.42	989,999.03
Other Assets			
1400 · Prepaid Pension	0.00	12,723.75	-12,723.75
1420 · Lease Deposit	2,800.00	2,800.00	0.00
Total Other Assets	2,800.00	15,523.75	-12,723.75
TOTAL ASSETS	3,656,698.45	2,679,423.17	977,275.28
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	18,879.56	59,661.69	-40,782.13
Total Accounts Payable	18,879.56	59,661.69	-40,782.13
Other Current Liabilities			
2100 · Accrued Payroll	0.00	-120.40	120.40
2110 · Accrued Wages	51,217.53	32,942.69	18,274.84
2120 · Accrued Benefits	0.00	-9,771.36	9,771.36
2130 · Accrued FPPA	789.18	0.00	789.18
2150 · Accrued Taxes	0.00	-281.86	281.86
2200 · Deferred Property Taxes	1,083,150.00	592,117.79	491,032.21
2220 · Deferred Revenue	175,000.00	175,000.00	0.00
2310 · Due to General Fund	147,413.61	147,413.61	0.00
Total Other Current Liabilities	1,457,570.32	937,300.47	520,269.85
Total Current Liabilities	1,476,449.88	996,962.16	479,487.72
Total Liabilities	1,476,449.88	996,962.16	479,487.72

Estes Valley Fire Protection District

Balance Sheet

04/22/26

As of March 31, 2026

Accrual Basis

	<u>Mar 31, 26</u>	<u>Mar 31, 25</u>	<u>\$ Change</u>
Equity			
3010 · Volunteer Fire Fund Equity	35,253.27	-8,257.66	43,510.93
3020 · Committed Fund Balance	162,892.00	162,892.00	0.00
3030 · Restricted for TABOR	87,200.00	87,200.00	0.00
3040 · Committed for LOSAP	2,050.00	2,050.00	0.00
3050 · Unrestricted Fund Balance	1,377,472.31	1,291,922.77	85,549.54
3060 · Nonspendable	103,044.00	103,044.00	0.00
3070 · Committed Contractual	82,500.00	82,500.00	0.00
Net Income	329,836.99	-38,890.10	368,727.09
Total Equity	<u>2,180,248.57</u>	<u>1,682,461.01</u>	<u>497,787.56</u>
TOTAL LIABILITIES & EQUITY	<u>3,656,698.45</u>	<u>2,679,423.17</u>	<u>977,275.28</u>

Estes Valley Fire Protection District
Summary of Reconciled Cash Balances

Period Ending
03/31/26

	BOC Operating	BOC Benefits	BOC Savings	BOC Impact Fees	CSAFE
	3/31/2026	3/31/2026	3/31/2026	3/31/2026	3/31/2026
Beginning Balance	52,192.12	27,766.78	1,294,078.24	22,515.43	668,499.96
Cleared Transactions					
Checks and Payments	(293,487.45)	-	(265,074.80)	-	-
Deposits and Credits	286,054.30	1.22	428,007.71	27.76	2,169.78
Total Cleared Transactions	(7,433.15)	1.22	162,932.91	27.76	2,169.78
Cleared Balance	44,758.97	27,768.00	1,457,011.15	22,543.19	670,669.74
Uncleared Transactions					
Checks and Payments	(4,027.86)	-	(914.95)	-	-
Deposits and Credits	-	-	-	-	-
Total Uncleared Transactions	(4,027.86)	-	(914.95)	-	-
Register Balance as of 03/31/26	40,731.11	27,768.00	1,456,096.20	22,543.19	670,669.74

Estes Valley Fire Protection District Profit & Loss Budget Performance March 2026

	Mar 26	Budget	\$ Over Budget	Jan - Mar 26	YTD Budget	\$ Over Budget	Annual Budget
Income							
4000 · Tax Revenue	430,679.55	213,113.00	217,566.55	854,840.58	746,265.00	108,575.58	2,846,576.00
4100 · Non Tax Levy Revenue	23,631.80	15,709.00	7,922.80	62,652.79	42,416.00	20,236.79	264,404.00
Total Income	454,311.35	228,822.00	225,489.35	917,493.37	788,681.00	128,812.37	3,110,980.00
Expense							
5000 · Personnel Expenses	121,909.33	133,444.00	-11,534.67	291,170.10	400,332.00	-109,161.90	1,786,513.00
6000 · Buildings & Land	11,186.73	9,392.00	1,794.73	25,093.36	28,176.00	-3,082.64	112,713.00
6100 · Vehicles & Equipment	19,579.77	21,454.00	-1,874.23	25,905.25	64,362.00	-38,456.75	257,444.00
6200 · Communications & IT	9,931.09	10,812.00	-880.91	32,435.39	41,019.00	-8,583.61	138,328.00
6300 · Travel & Training	57,677.35	54,238.00	3,439.35	68,752.58	87,716.00	-18,963.42	200,858.00
7000 · Managerial Expenses	45,871.53	17,804.00	28,067.53	144,299.70	113,242.00	31,057.70	409,449.00
Total Expense	266,155.80	247,144.00	19,011.80	587,656.38	734,847.00	-147,190.62	2,905,305.00
Net Income	188,155.55	-18,322.00	206,477.55	329,836.99	53,834.00	276,002.99	205,675.00

Estes Valley Fire Protection District
Profit & Loss Budget Performance
 March 2026

	Mar 26	Budget	\$ Over Budget	Jan - Mar 26	YTD Budget	\$ Over Budget	Annual Budget
Income							
4000 · Tax Revenue							
4010 · Property Tax Revenues	350,059.61	106,986.00	243,073.61	371,909.05	480,452.00	-108,542.95	1,083,150.00
4020 · Sales Tax	57,437.02	87,361.00	-29,923.98	353,782.23	204,703.00	149,079.23	1,288,417.00
4030 · Sales Tax - Ballot Issue 1A	18,461.90	11,567.00	6,894.90	113,523.51	40,988.00	72,535.51	393,847.00
4040 · Specific Ownership	4,721.02	7,199.00	-2,477.98	15,625.79	20,122.00	-4,496.21	81,162.00
Total 4000 · Tax Revenue	430,679.55	213,113.00	217,566.55	854,840.58	746,265.00	108,575.58	2,846,576.00
4100 · Non Tax Levy Revenue							
4050 · Impact Fees	2,291.28	6,175.00	-3,883.72	2,291.28	13,814.00	-11,522.72	60,000.00
4130 · Investment Income	3,604.60	5,000.00	-1,395.40	7,764.63	15,000.00	-7,235.37	60,000.00
4140 · Grants	0.00	0.00	0.00	0.00	0.00	0.00	90,000.00
4150 · Plan Reviews & Inspections	233.00	2,628.00	-2,395.00	2,523.00	7,884.00	-5,361.00	31,536.00
4160 · Operational Permits	400.00	417.00	-17.00	800.00	1,251.00	-451.00	5,000.00
4170 · Miscellaneous Revenue	17,102.92	1,489.00	15,613.92	49,273.88	4,467.00	44,806.88	17,868.00
Total 4100 · Non Tax Levy Revenue	23,631.80	15,709.00	7,922.80	62,652.79	42,416.00	20,236.79	264,404.00
Total Income	454,311.35	228,822.00	225,489.35	917,493.37	788,681.00	128,812.37	3,110,980.00
Expense							
5000 · Personnel Expenses							
5010 · Salaries & Wages	56,280.93	67,854.00	-11,573.07	161,459.47	203,562.00	-42,102.53	882,102.00
5020 · Part Time Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5030 · 1A Salaries	8,793.60	15,757.00	-6,963.40	26,515.80	47,271.00	-20,755.20	204,842.00
5040 · Overtime	0.00	143.00	-143.00	0.00	429.00	-429.00	1,854.00
5050 · 1A Overtime	0.00	178.00	-178.00	0.00	534.00	-534.00	2,317.00
5060 · FF Call Reimbursements	0.00	6,000.00	-6,000.00	240.00	18,000.00	-17,760.00	78,000.00
5070 · Non-Travel Mileage Reimb.	0.00	88.00	-88.00	0.00	264.00	-264.00	1,050.00
5100 · Payroll Tax Expense	795.05	1,675.00	-879.95	2,287.92	5,025.00	-2,737.08	21,788.00
5200 · Retirement Expense	43,401.96	19,860.00	23,541.96	58,777.81	59,580.00	-802.19	258,188.00
5210 · Medical Insurance	11,178.18	17,695.00	-6,516.82	31,910.54	53,085.00	-21,174.46	230,052.00
5220 · Workers Comp	0.00	0.00	0.00	-2,101.05	0.00	-2,101.05	56,000.00
5230 · EE Physicals/Wellness	0.00	977.00	-977.00	4,840.00	2,931.00	1,909.00	11,720.00
5240 · Recruitment & Retention	1,459.61	3,217.00	-1,757.39	7,239.61	9,651.00	-2,411.39	38,600.00
Total 5000 · Personnel Expenses	121,909.33	133,444.00	-11,534.67	291,170.10	400,332.00	-109,161.90	1,786,513.00
6000 · Buildings & Land							
6010 · Utilities	3,582.37	3,245.00	337.37	8,930.71	9,735.00	-804.29	38,946.00
6020 · Building Repairs & Maintenance	3,356.95	2,164.00	1,192.95	5,219.20	6,492.00	-1,272.80	25,967.00
6030 · Station Supplies	1,072.41	108.00	964.41	1,418.45	324.00	1,094.45	1,300.00
8200 · Office Rent	3,175.00	3,875.00	-700.00	9,525.00	11,625.00	-2,100.00	46,500.00
Total 6000 · Buildings & Land	11,186.73	9,392.00	1,794.73	25,093.36	28,176.00	-3,082.64	112,713.00
6100 · Vehicles & Equipment							
6110 · Vehicle Fuel	13,619.77	1,667.00	11,952.77	14,024.54	5,001.00	9,023.54	20,000.00
6120 · Vehicle Repair & Maint	0.00	8,402.00	-8,402.00	0.00	25,206.00	-25,206.00	100,829.00

**Estes Valley Fire Protection District
Profit & Loss Budget Performance
March 2026**

	Mar 26	Budget	\$ Over Budget	Jan - Mar 26	YTD Budget	\$ Over Budget	Annual Budget
6130 · PPE	3,939.05	7,108.00	-3,168.95	5,985.77	21,324.00	-15,338.23	85,300.00
6140 · Fire Tools & Equipment	774.11	2,434.00	-1,659.89	797.10	7,302.00	-6,504.90	29,200.00
6150 · Equipment Maintenance	781.62	1,543.00	-761.38	4,632.62	4,629.00	3.62	18,515.00
6160 · EMS Supplies & Equipment	465.22	300.00	165.22	465.22	900.00	-434.78	3,600.00
Total 6100 · Vehicles & Equipment	19,579.77	21,454.00	-1,874.23	25,905.25	64,362.00	-38,456.75	257,444.00
6200 · Communications & IT							
6210 · IT Support	6,489.92	3,333.00	3,156.92	10,622.54	9,999.00	623.54	40,000.00
6220 · Hardware & Software	1,083.97	2,853.00	-1,769.03	10,807.65	8,559.00	2,248.65	34,234.00
6230 · Dispatch	2,357.20	2,750.00	-392.80	2,357.20	8,250.00	-5,892.80	33,000.00
6240 · Radio Purchase & Maint.	0.00	1,876.00	-1,876.00	8,648.00	14,211.00	-5,563.00	31,094.00
Total 6200 · Communications & IT	9,931.09	10,812.00	-880.91	32,435.39	41,019.00	-8,583.61	138,328.00
6300 · Travel & Training							
6310 · Training & Seminars	1,797.98	3,595.00	-1,797.02	3,176.54	10,785.00	-7,608.46	43,145.00
6320 · Training Tools & Supplies	130.00	1,196.00	-1,066.00	130.00	3,588.00	-3,458.00	14,342.00
6330 · Travel & Meeting Expense	3,029.38	2,513.00	516.38	7,438.05	7,539.00	-100.95	30,150.00
6340 · Fire Prev & Pub Ed	2,719.99	5,185.00	-2,465.01	8,007.99	15,555.00	-7,547.01	62,221.00
6350 · Community Outreach	50,000.00	41,749.00	8,251.00	50,000.00	50,249.00	-249.00	51,000.00
Total 6300 · Travel & Training	57,677.35	54,238.00	3,439.35	68,752.58	87,716.00	-18,963.42	200,858.00
7000 · Managerial Expenses							
7010 · County Treasurer Fees	7,001.96	1,563.00	5,438.96	7,439.57	7,019.00	420.57	15,863.00
7020 · Office Supplies	0.00	688.00	-688.00	0.00	2,064.00	-2,064.00	8,250.00
7030 · Fees/Dues/Subscriptions	2,512.77	2,258.00	254.77	3,206.77	6,774.00	-3,567.23	27,088.00
7040 · Professional Services	2,639.50	5,142.00	-2,502.50	9,947.73	15,426.00	-5,478.27	61,705.00
7050 · Finance/Audit Expense	5,601.60	3,000.00	2,601.60	21,301.60	11,500.00	9,801.60	59,718.00
7060 · Legal Expense	27,879.50	4,167.00	23,712.50	47,166.50	12,501.00	34,665.50	50,000.00
7070 · Bank & Service Fees	236.20	569.00	-332.80	391.44	1,707.00	-1,315.56	6,825.00
7080 · Liability Insurance	0.00	0.00	0.00	54,799.25	55,000.00	-200.75	55,000.00
7090 · Elections	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00
8000 · Grant Expense	0.00	0.00	0.00	0.00	0.00	0.00	90,000.00
8100 · Miscellaneous	0.00	417.00	-417.00	46.84	1,251.00	-1,204.16	5,000.00
Total 7000 · Managerial Expenses	45,871.53	17,804.00	28,067.53	144,299.70	113,242.00	31,057.70	409,449.00
Total Expense	266,155.80	247,144.00	19,011.80	587,656.38	734,847.00	-147,190.62	2,905,305.00
Net Income	188,155.55	-18,322.00	206,477.55	329,836.99	53,834.00	276,002.99	205,675.00

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04/22/26

Accrual Basis

**Estes Valley Fire Protection District
Profit & Loss Budget Performance - 1A**

March 2026

	Mar 26	Budget	\$ Over Budget	Jan - Mar 26	YTD Budget	\$ Over Budget	Annual Budget
Income							
4000 · Tax Revenue							
4030 · Sales Tax - Ballot Issue 1A	18,461.90	11,567.00	6,894.90	113,523.51	40,988.00	72,535.51	393,847.00
Total 4000 · Tax Revenue	18,461.90	11,567.00	6,894.90	113,523.51	40,988.00	72,535.51	393,847.00
Total Income	18,461.90	11,567.00	6,894.90	113,523.51	40,988.00	72,535.51	393,847.00
Expense							
5000 · Personnel Expenses							
5030 · 1A Salaries	8,793.60	15,757.00	-6,963.40	26,515.80	47,271.00	-20,755.20	204,842.00
5050 · 1A Overtime	0.00	178.00	-178.00	0.00	534.00	-534.00	2,317.00
5060 · FF Call Reimbursements	0.00			240.00			
5100 · Payroll Tax Expense	132.25	273.00	-140.75	398.70	819.00	-420.30	3,554.00
5200 · Retirement Expense	1,619.04	2,696.00	-1,076.96	4,857.12	8,088.00	-3,230.88	35,052.00
5210 · Medical Insurance	2,458.72	4,551.00	-2,092.28	7,376.16	13,653.00	-6,276.84	59,168.00
Total 5000 · Personnel Expenses	13,003.61	23,455.00	-10,451.39	39,387.78	70,365.00	-30,977.22	304,933.00
6000 · Buildings & Land							
6030 · Station Supplies	20.88			20.88			
Total 6000 · Buildings & Land	20.88			20.88			
6100 · Vehicles & Equipment							
6110 · Vehicle Fuel	45.16			45.16			
6130 · PPE	0.00	458.00	-458.00	0.00	1,374.00	-1,374.00	5,500.00
6140 · Fire Tools & Equipment	675.09	417.00	258.09	675.09	1,251.00	-575.91	5,000.00
Total 6100 · Vehicles & Equipment	720.25	875.00	-154.75	720.25	2,625.00	-1,904.75	10,500.00
6200 · Communications & IT							
6220 · Hardware & Software	0.00	333.00	-333.00	0.00	999.00	-999.00	4,000.00
Total 6200 · Communications & IT	0.00	333.00	-333.00	0.00	999.00	-999.00	4,000.00
6300 · Travel & Training							
6310 · Training & Seminars	0.00	208.00	-208.00	0.00	624.00	-624.00	2,500.00
6350 · Community Outreach	50,000.00	41,666.00	8,334.00	50,000.00	50,000.00	0.00	50,000.00
Total 6300 · Travel & Training	50,000.00	41,874.00	8,126.00	50,000.00	50,624.00	-624.00	52,500.00
7000 · Managerial Expenses							
7030 · Fees/Dues/Subscriptions	0.00	42.00	-42.00	0.00	126.00	-126.00	500.00
Total 7000 · Managerial Expenses	0.00	42.00	-42.00	0.00	126.00	-126.00	500.00
Total Expense	63,744.74	66,579.00	-2,834.26	90,128.91	124,739.00	-34,610.09	372,433.00
Net Income	-45,282.84	-55,012.00	9,729.16	23,394.60	-83,751.00	107,145.60	21,414.00

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04/22/26

Accrual Basis

Estes Valley Fire Protection District Monthly Disbursements March 2026

Type	Date	Num	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
1000 · Bank of Colorado - Checking										
Transfer	03/02/2026			Funds Transfer		X	1020 · Saving...	100,000.00		100,000.00
General Journal	03/02/2026	165		To Record Bi...		X	1072 · Bill.com		67,157.19	32,842.81
General Journal	03/02/2026	165		To Record Bi...		X	1072 · Bill.com	3,951.38		36,794.19
Liability Check	03/03/2026	E-pay	Colorado Departme...	01286505 Q...		X	2150 · Accrue...		952.00	35,842.19
Liability Check	03/03/2026	E-pay	United States Trea...	27-1298673 ...		X	-SPLIT-		2,998.04	32,844.15
General Journal	03/03/2026	153		To Record Bi...		X	1072 · Bill.com		208.00	32,636.15
General Journal	03/03/2026	154		To Record Bi...		X	1072 · Bill.com		3,951.38	28,684.77
Transfer	03/04/2026			Funds Transfer		X	1020 · Saving...	75,000.00		103,684.77
General Journal	03/04/2026	155		To Record Bi...		X	1072 · Bill.com		16,315.38	87,369.39
Deposit	03/04/2026			Deposit		X	4170 · Miscell...	500.00		87,869.39
Liability Check	03/05/2026		QuickBooks Payroll...	Created by P...		X	2111 · *Direct ...		19,875.23	67,994.16
Liability Check	03/05/2026	EFT	PERA			X	-SPLIT-		733.09	67,261.07
Paycheck	03/06/2026	DD1051	Marinda Baxter	Direct Deposit		X	-SPLIT-	0.00		67,261.07
Paycheck	03/06/2026	DD1047	Alicia Paddock	Direct Deposit	1A	X	-SPLIT-	0.00		67,261.07
Paycheck	03/06/2026	DD1048	Christopher Thomas	Direct Deposit		X	-SPLIT-	0.00		67,261.07
Paycheck	03/06/2026	DD1049	Jon Landkamer	Direct Deposit		X	-SPLIT-	0.00		67,261.07
Paycheck	03/06/2026	DD1050	Logan Lasley	Direct Deposit	1A	X	-SPLIT-	0.00		67,261.07
Paycheck	03/06/2026	DD1052	Stacey Sutherland	Direct Deposit		X	-SPLIT-	0.00		67,261.07
Paycheck	03/06/2026	DD1053	Warren D Jones	Direct Deposit		X	-SPLIT-	0.00		67,261.07
Check	03/06/2026	EFT	Bill.com	Bill.com Mon...		X	7030 · Fees/D...		151.47	67,109.60
General Journal	03/06/2026	156		To Record Bi...		X	1072 · Bill.com		2,674.00	64,435.60
Liability Check	03/09/2026	EFT	FPPA			X	-SPLIT-		7,286.68	57,148.92
General Journal	03/10/2026	153		BILL 03/10/2...		X	1072 · Bill.com		2,762.81	54,386.11
General Journal	03/10/2026	158		BILL 03/10/2...		X	1072 · Bill.com		230.00	54,156.11
General Journal	03/11/2026	154		BILL 03/11/2...		X	1072 · Bill.com		191.34	53,964.77
General Journal	03/11/2026	155		BILL 03/11/2...		X	1072 · Bill.com		2,646.18	51,318.59
General Journal	03/13/2026	156		BILL 03/13/2...		X	1072 · Bill.com		781.62	50,536.97
Transfer	03/13/2026			Funds Transfer		X	1020 · Saving...	50,000.00		100,536.97
General Journal	03/17/2026	157		BILL 03/17/2...		X	1072 · Bill.com		108.00	100,428.97
Check	03/17/2026	EFT	Lincoln Financial			X	5200 · Retire...		34,300.00	66,128.97
Liability Check	03/18/2026	E-pay	United States Trea...	27-1298673 ...		X	-SPLIT-		2,998.00	63,130.97
Liability Check	03/18/2026	E-pay	Colorado Departme...	01286505 Q...		X	2150 · Accrue...		952.00	62,178.97
Deposit	03/18/2026			Deposit		X	4170 · Miscell...	16,602.92		78,781.89
Liability Check	03/19/2026		QuickBooks Payroll...	Created by P...		X	2111 · *Direct ...		19,875.26	58,906.63
General Journal	03/19/2026	157		BILL 03/19/2...		X	1072 · Bill.com		96.53	58,810.10
Transfer	03/19/2026			Funds Transfer		X	1020 · Saving...	40,000.00		98,810.10
Paycheck	03/20/2026	DD1058	Marinda Baxter	Direct Deposit		X	-SPLIT-	0.00		98,810.10
Paycheck	03/20/2026	DD1059	Stacey Sutherland	Direct Deposit		X	-SPLIT-	0.00		98,810.10
Paycheck	03/20/2026	DD1054	Alicia Paddock	Direct Deposit	1A	X	-SPLIT-	0.00		98,810.10
Paycheck	03/20/2026	DD1055	Christopher Thomas	Direct Deposit		X	-SPLIT-	0.00		98,810.10
Paycheck	03/20/2026	DD1056	Jon Landkamer	Direct Deposit		X	-SPLIT-	0.00		98,810.10
Paycheck	03/20/2026	DD1057	Logan Lasley	Direct Deposit	1A	X	-SPLIT-	0.00		98,810.10
Paycheck	03/20/2026	DD1060	Warren D Jones	Direct Deposit		X	-SPLIT-	0.00		98,810.10
General Journal	03/20/2026	158		BILL 03/20/2...		X	1072 · Bill.com		50,000.00	48,810.10
General Journal	03/20/2026	159		BILL 03/20/2...		X	1072 · Bill.com		9,439.81	39,370.29
Liability Check	03/20/2026	EFT	PERA			X	-SPLIT-		733.09	38,637.20
Liability Check	03/20/2026	EFT	FPPA			X	-SPLIT-		7,286.68	31,350.52
Check	03/20/2026	ACH	Rocky Mountain Re...	Estes Valley ...			7070 · Bank &...		38.90	31,311.62

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04/22/26

Accrual Basis

Estes Valley Fire Protection District
Monthly Disbursements
March 2026

Type	Date	Num	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
General Journal	03/23/2026	160		BILL 03/23/2...		X	1072 · Bill.com		367.00	30,944.62
Check	03/23/2026	EFT	Xcel Energy			X	6010 · Utilities		501.11	30,443.51
General Journal	03/27/2026	161		BILL 03/27/2...		X	1072 · Bill.com		37,876.66	-7,433.15
Liability Check	03/31/2026	E-pay	Colorado Departme...	01286505 Q...			2150 · Accrue...		965.00	-8,398.15
Liability Check	03/31/2026	E-pay	United States Trea...	27-1298673 ...			-SPLIT-		3,062.86	-11,461.01
Total 1000 · Bank of Colorado - Checking								286,054.30	297,515.31	-11,461.01
1010 · Checking (8495)										
Deposit	03/31/2026			Interest		X	4130 · Invest...	1.22		1.22
Total 1010 · Checking (8495)								1.22	0.00	1.22
1020 · Savings (1262)										
Transfer	03/02/2026			Funds Transfer		X	1000 · Bank o...		100,000.00	-100,000.00
Transfer	03/04/2026			Funds Transfer		X	1000 · Bank o...		75,000.00	-175,000.00
General Journal	03/10/2026	116		March Tax R...		X	-SPLIT-	348,602.54		173,602.54
Transfer	03/13/2026			Funds Transfer		X	1000 · Bank o...		50,000.00	123,602.54
Transfer	03/19/2026			Funds Transfer		X	1000 · Bank o...		40,000.00	83,602.54
Check	03/20/2026	EFT	Intuit			X	7070 · Bank &...		9.96	83,592.58
Deposit	03/20/2026			Deposit		X	-SPLIT-	333.00		83,925.58
Check	03/24/2026	EFT	Intuit			X	7070 · Bank &...		2.99	83,922.59
Deposit	03/24/2026			Deposit		X	4160 · Operati...	100.00		84,022.59
Check	03/25/2026	EFT	Intuit			X	7070 · Bank &...		39.62	83,982.97
Deposit	03/25/2026			Deposit		X	-SPLIT-	1,325.00		85,307.97
Check	03/30/2026	EFT	Intuit			X	7070 · Bank &...		2.99	85,304.98
Check	03/30/2026	EFT	Intuit			X	7070 · Bank &...		2.99	85,301.99
Deposit	03/30/2026			Deposit		X	4160 · Operati...	100.00		85,401.99
Deposit	03/30/2026			Deposit		X	4160 · Operati...	100.00		85,501.99
Check	03/31/2026	EFT	Bank of Colorado			X	7070 · Bank &...		16.25	85,485.74
Deposit	03/31/2026			Interest		X	4130 · Invest...	1,548.25		87,033.99
General Journal	03/31/2026	115		Salex Tax Re...		X	-SPLIT-	18,461.90		105,495.89
General Journal	03/31/2026	115		Salex Tax Re...		X	1020 · Saving...	57,437.02		162,932.91
Total 1020 · Savings (1262)								428,007.71	265,074.80	162,932.91
1030 · CSAFE - Core										
Deposit	03/31/2026			Interest		X	4130 · Invest...	2,169.78		2,169.78
Total 1030 · CSAFE - Core								2,169.78	0.00	2,169.78
1040 · Impact Fee Funds										
Deposit	03/31/2026			Interest		X	4130 · Invest...	27.76		27.76
Total 1040 · Impact Fee Funds								27.76	0.00	27.76
1072 · Bill.com										
General Journal	03/02/2026	165		To Record Bi...			1000 · Bank o...	67,157.19		67,157.19
General Journal	03/02/2026	165		To Record Bi...			1000 · Bank o...		3,951.38	63,205.81
Bill Pmt -Check	03/02/2026	EFT	Bank of Colorado - ...	4180254134...			2000 · Accoun...		4,500.40	58,705.41
Bill Pmt -Check	03/02/2026	EFT	CEBT Payments	EVFPD SDK5			2000 · Accoun...		10,710.14	47,995.27

1:00 PM

04/22/26

Accrual Basis

Estes Valley Fire Protection District Monthly Disbursements March 2026

Type	Date	Num	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
Bill Pmt -Check	03/02/2026	EFT	Town of Estes Park...	EVFPD			2000 · Accoun...		132.14	47,863.13
Bill Pmt -Check	03/02/2026	EFT	Town of Estes Park...	EVFPD			2000 · Accoun...		147.72	47,715.41
Bill Pmt -Check	03/02/2026	EFT	Town of Estes Park...	EVFPD			2000 · Accoun...		259.49	47,455.92
Bill Pmt -Check	03/02/2026	EFT	Town of Estes Park...	EVFPD			2000 · Accoun...		570.99	46,884.93
Bill Pmt -Check	03/02/2026	EFT	Verizon Wireless	642385035-0...			2000 · Accoun...		67.98	46,816.95
Bill Pmt -Check	03/02/2026	EFT	Verizon Wireless	642385035-0...			2000 · Accoun...		67.98	46,748.97
Bill Pmt -Check	03/02/2026	EFT	Town of Estes Park				2000 · Accoun...	5,547.16		41,201.81
Bill Pmt -Check	03/02/2026	EFT	Town of Estes Park				2000 · Accoun...	6,490.45		34,711.36
Bill Pmt -Check	03/02/2026	EFT	Connecting Point	ESTVALFIR			2000 · Accoun...	311.52		34,399.84
Bill Pmt -Check	03/02/2026	EFT	Frontier Communic...	003-1783091...			2000 · Accoun...	244.75		34,155.09
Bill Pmt -Check	03/02/2026	EFT	Pinewood Springs ...				2000 · Accoun...	525.00		33,630.09
Bill Pmt -Check	03/02/2026	EFT	Dr. Teresa A Richa...	EVFPD Peer...			2000 · Accoun...		1,542.00	32,088.09
General Journal	03/03/2026	153		To Record Bi...			1000 · Bank o...	208.00		32,296.09
General Journal	03/03/2026	154		To Record Bi...			1000 · Bank o...	3,951.38		36,247.47
Bill Pmt -Check	03/03/2026	EFT	Skaggs Companies...				2000 · Accoun...		103.00	36,144.47
Bill Pmt -Check	03/03/2026	EFT	Skaggs Companies...				2000 · Accoun...		105.00	36,039.47
General Journal	03/04/2026	155		To Record Bi...			1000 · Bank o...	16,315.38		52,354.85
Bill Pmt -Check	03/04/2026	EFT	Ace Hardware				2000 · Accoun...		20.88	52,333.97
Bill Pmt -Check	03/04/2026	EFT	Collins Cole Winn ...	EstesValleyF...			2000 · Accoun...		16,294.50	36,039.47
General Journal	03/06/2026	156		To Record Bi...			1000 · Bank o...	2,674.00		38,713.47
Bill Pmt -Check	03/06/2026	EFT	VFIS	172697133			2000 · Accoun...		2,674.00	36,039.47
General Journal	03/10/2026	153		BILL 03/10/2...			1000 · Bank o...	2,762.81		38,802.28
General Journal	03/10/2026	158		BILL 03/10/2...			1000 · Bank o...	230.00		39,032.28
Bill Pmt -Check	03/10/2026	Bill.com	Skaggs Companies...	https://app01...			2000 · Accoun...		115.00	38,917.28
Bill Pmt -Check	03/10/2026	Bill.com	Skaggs Companies...	https://app01...			2000 · Accoun...		115.00	38,802.28
Bill Pmt -Check	03/10/2026	EFT	Connecting Point	ESTVALFIR			2000 · Accoun...		2,762.81	36,039.47
General Journal	03/11/2026	154		BILL 03/11/2...			1000 · Bank o...	191.34		36,230.81
General Journal	03/11/2026	155		BILL 03/11/2...			1000 · Bank o...	2,646.18		38,876.99
Bill Pmt -Check	03/11/2026	Bill.com	Frontier Communic...	https://app01...			2000 · Accoun...		405.18	38,471.81
Bill Pmt -Check	03/11/2026	Bill.com	Claire's Bar and Re...	https://app01...			2000 · Accoun...		360.00	38,111.81
Bill Pmt -Check	03/11/2026	Bill.com	Fire Marshal Servic...	https://app01...			2000 · Accoun...		1,881.00	36,230.81
Bill Pmt -Check	03/11/2026	EFT	Skaggs Companies...				2000 · Accoun...		15.00	36,215.81
Bill Pmt -Check	03/11/2026	EFT	Skaggs Companies...				2000 · Accoun...		76.34	36,139.47
Bill Pmt -Check	03/11/2026	EFT	Skaggs Companies...				2000 · Accoun...		100.00	36,039.47
Bill Pmt -Check	03/12/2026	EFT	Colorado Special D...				2000 · Accoun...	2,800.00		33,239.47
Bill Pmt -Check	03/12/2026	EFT	Colorado Special D...				2000 · Accoun...		33,157.00	82.47
Bill Pmt -Check	03/12/2026	EFT	Trevor Igel.				2000 · Accoun...		82.47	0.00
General Journal	03/13/2026	156		BILL 03/13/2...			1000 · Bank o...	781.62		781.62
Bill Pmt -Check	03/13/2026	EFT	AED Everywhere				2000 · Accoun...		781.62	0.00
General Journal	03/17/2026	157		BILL 03/17/2...			1000 · Bank o...	108.00		108.00
Bill Pmt -Check	03/17/2026	EFT	Skaggs Companies...				2000 · Accoun...		12.00	96.00
Bill Pmt -Check	03/17/2026	EFT	Skaggs Companies...				2000 · Accoun...		42.00	54.00
Bill Pmt -Check	03/17/2026	EFT	Skaggs Companies...				2000 · Accoun...		54.00	0.00
General Journal	03/19/2026	157		BILL 03/19/2...			1000 · Bank o...	96.53		96.53
Bill Pmt -Check	03/19/2026	EFT	Cintas				2000 · Accoun...		96.53	0.00
Bill Pmt -Check	03/20/2026	Bill.com	AT&T Mobility	https://app01...			2000 · Accoun...		88.78	-88.78
Bill Pmt -Check	03/20/2026	Bill.com	Ripstop Repairs	https://app01...			2000 · Accoun...		45.00	-133.78
Bill Pmt -Check	03/20/2026	Bill.com	Next Level Auto W...	https://app01...			2000 · Accoun...		9.86	-143.64
Bill Pmt -Check	03/20/2026	Bill.com	Mountain View Co...	https://app01...			2000 · Accoun...		700.00	-843.64

1:00 PM

04/22/26

Accrual Basis

Estes Valley Fire Protection District Monthly Disbursements March 2026

Type	Date	Num	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
Bill Pmt -Check	03/20/2026	Bill.com	Crexendo Business...	https://app01...			2000 · Accoun...		231.40	-1,075.04
Bill Pmt -Check	03/20/2026	Bill.com	Northwest Safety C...	https://app01...			2000 · Accoun...		2,091.46	-3,166.50
Bill Pmt -Check	03/20/2026	Bill.com	NAPA Auto Parts	https://app01...			2000 · Accoun...		111.92	-3,278.42
Bill Pmt -Check	03/20/2026	Bill.com	Ace Hardware	https://app01...			2000 · Accoun...		59.82	-3,338.24
Bill Pmt -Check	03/20/2026	Bill.com	David Basch	https://app01...			2000 · Accoun...		16.02	-3,354.26
Bill Pmt -Check	03/20/2026	Bill.com	Waste Managemen...	https://app01...			2000 · Accoun...		201.00	-3,555.26
Bill Pmt -Check	03/20/2026	Bill.com	Estes Park News	https://app01...			2000 · Accoun...		48.00	-3,603.26
Bill Pmt -Check	03/20/2026	Bill.com	TLS Emergency Eq...	https://app01...			2000 · Accoun...		176.61	-3,779.87
Bill Pmt -Check	03/20/2026	Bill.com	Connecting Point	https://app01...			2000 · Accoun...		665.28	-4,445.15
Bill Pmt -Check	03/20/2026	Bill.com	TLS Emergency Eq...	https://app01...			2000 · Accoun...		67.66	-4,512.81
Bill Pmt -Check	03/20/2026	Bill.com	Enviropest	https://app01...			2000 · Accoun...		94.00	-4,606.81
Bill Pmt -Check	03/20/2026	Bill.com	Your Swag Squad	https://app01...			2000 · Accoun...		83.00	-4,689.81
Bill Pmt -Check	03/20/2026	Bill.com	James Vincent Gro...	https://app01...			2000 · Accoun...		4,750.00	-9,439.81
General Journal	03/20/2026	158		BILL 03/20/2...			1000 · Bank o...	50,000.00		40,560.19
General Journal	03/20/2026	159		BILL 03/20/2...			1000 · Bank o...	9,439.81		50,000.00
Bill Pmt -Check	03/20/2026	EFT	Estes Valley Water...	Estes Valley ...			2000 · Accoun...		50,000.00	0.00
Bill Pmt -Check	03/23/2026	Bill.com	Streamline	https://app01...			2000 · Accoun...		367.00	-367.00
General Journal	03/23/2026	160		BILL 03/23/2...			1000 · Bank o...	367.00		0.00
Bill Pmt -Check	03/27/2026	Bill.com	Enviropest	https://app01...			2000 · Accoun...		94.00	-94.00
Bill Pmt -Check	03/27/2026	Bill.com	Collins Cole Winn ...	https://app01...			2000 · Accoun...		11,585.00	-11,679.00
Bill Pmt -Check	03/27/2026	Bill.com	Trailblazer Broadba...	https://app01...			2000 · Accoun...		429.85	-12,108.85
Bill Pmt -Check	03/27/2026	Bill.com	Summit Fire Protec...	https://app01...			2000 · Accoun...		595.00	-12,703.85
Bill Pmt -Check	03/27/2026	Bill.com	Hannah Igel V	https://app01...			2000 · Accoun...		14.99	-12,718.84
Bill Pmt -Check	03/27/2026	Bill.com	CEBT Payments	https://app01...			2000 · Accoun...		10,710.14	-23,428.98
Bill Pmt -Check	03/27/2026	Bill.com	Connecting Point	https://app01...			2000 · Accoun...		2,750.31	-26,179.29
Bill Pmt -Check	03/27/2026	Bill.com	Safeway	https://app01...			2000 · Accoun...		83.36	-26,262.65
Bill Pmt -Check	03/27/2026	Bill.com	Bank of Colorado - ...	https://app01...			2000 · Accoun...		3,772.79	-30,035.44
Bill Pmt -Check	03/27/2026	Bill.com	Rocky Mountain Re...	https://app01...			2000 · Accoun...		38.90	-30,074.34
Bill Pmt -Check	03/27/2026	Bill.com	Skaggs Companies...	https://app01...			2000 · Accoun...		110.00	-30,184.34
Bill Pmt -Check	03/27/2026	Bill.com	Bank of Colorado - ...	https://app01...			2000 · Accoun...		2,776.52	-32,960.86
Bill Pmt -Check	03/27/2026	Bill.com	Verizon Wireless	https://app01...			2000 · Accoun...		67.98	-33,028.84
Bill Pmt -Check	03/27/2026	Bill.com	Reliable Towing	https://app01...			2000 · Accoun...		1,347.50	-34,376.34
Bill Pmt -Check	03/27/2026	Bill.com	Bank of Colorado - ...	https://app01...			2000 · Accoun...		597.12	-34,973.46
Bill Pmt -Check	03/27/2026	Bill.com	Town of Estes Park	https://app01...			2000 · Accoun...		2,357.20	-37,330.66
General Journal	03/27/2026	161		BILL 03/27/2...			1000 · Bank o...	37,876.66		546.00
Bill Pmt -Check	03/27/2026	Bill.com	MASA MTS	https://app01...			2000 · Accoun...		546.00	0.00
General Journal	03/31/2026	140	MASA MTS	to clear out b...			5210 · Medica...		546.00	-546.00
Total 1072 · Bill.com								194,805.90	195,351.90	-546.00
TOTAL								911,066.67	757,942.01	153,124.66

Estes Valley Fire Protection District



Fiscal Year
Begins: Jan-26

Twelve-Month Cash Flow

	Beginning	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Monthly Average	Overview
Cash Summary															
Cash on Hand (beginning of month)	1,930,713	1,930,713	2,018,920	2,036,288	2,189,957	2,326,618	2,143,277	2,324,374	2,317,592	2,313,636	2,419,143	2,343,959	2,339,903	2,225,365	
Cash Available (on hand + receipts, before cash out)	1,930,713	2,237,401	2,177,077	2,487,549	2,559,721	2,447,149	2,535,538	2,525,994	2,521,897	2,627,327	2,616,701	2,548,063	2,664,128	2,495,712	
Cash Position (end of month)	1,930,713	2,018,920	2,036,288	2,189,957	2,326,618	2,143,277	2,324,374	2,317,592	2,313,636	2,419,143	2,343,959	2,339,903	2,310,059	2,256,977	
Cash Receipts															
Tax Levy Revenue		205,345	154,311	424,507	350,860	101,589	375,306	185,392	186,372	301,682	187,431	198,344	224,695	241,319	
Non-Tax Levy Revenue		101,343	3,846	26,754	18,904	18,942	16,955	16,228	17,933	12,009	10,127	5,760	99,530	29,028	
Transfer in		0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Cash Receipts		306,688	158,157	451,261	369,764	120,531	392,261	201,620	204,305	313,691	197,558	204,104	324,225	270,347	
Cash Paid Out															
Disbursements		218,481	140,789	297,592	233,103	303,872	211,164	208,402	208,261	208,184	272,742	208,160	354,069	238,735	
Transfer ut		0	0	0	0	0	0	0	0	0	0	0	0	0	
Repayment f OC		0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Cash Paid Out		218,481	140,789	297,592	233,103	303,872	211,164	208,402	208,261	208,184	272,742	208,160	354,069	238,735	
		(Actual)	(Actual)	(Actual)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)		

ESTES VALLEY FIRE PROTECTION DISTRICT

Agenda Statement – April 27, 2026

Agenda Item #7b

Agenda Title:

Discussion/action re: Fire Chief Finalist

Submitted by:

Warren Jones, Interim Fire Chief

Background Information:

As part of the recruitment and selection of a new fire chief several candidates will be invited for on-site interviews on June 17 and 18, 2026. In past recruitments for this position the district paid airfare, and hotel for candidates for only the candidate. Our consultants indicate that the customary costs paid by the organization are airfare, rental car (or milage if a personal car is used) and hotel for the candidate and a spouse. We have already reserved rooms for 3-5 candidates for two nights (June 17 and 18).

We estimate these costs to be \$7,500 to \$12,500.

Attachments:

- | | | |
|-------------------------------------|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Agenda | <input type="checkbox"/> Minutes | <input type="checkbox"/> Report |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Contract | <input type="checkbox"/> Map |
| <input type="checkbox"/> Letter | <input type="checkbox"/> Other | |

Board Action Needed

A motion to (approve, deny, or modify) paying the costs of airfare, lodging and rental car for finalist candidates, and spouses for fire chief.

Sandra Smith	Yes	No
Scott Dorman	Yes	No
Ryan Leahy	Yes	No
Jeff Robbins	Yes	No
Jon Smith	Yes	No

ESTES VALLEY FIRE PROTECTION DISTRICT

Agenda Statement – April 27, 2026

Agenda Item #7c

Agenda Title:

Discussion/action re: Financial Independence

Submitted by:

Warren Jones, Interim Fire Chief

Background Information:

During the work session prior to this meeting the board discussed several aspects of district financial independence.

The board may wish to give directions to staff and/or take action(s) related to discussion in the work session.

Attachments:

- | | | |
|-------------------------------------|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Agenda | <input type="checkbox"/> Minutes | <input type="checkbox"/> Report |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Contract | <input type="checkbox"/> Map |
| <input type="checkbox"/> Letter | <input type="checkbox"/> Other | |

Board Action Needed

A motion to give directions to staff or take other action(s) related to financial independence.

Sandra Smith	Yes	No
Scott Dorman	Yes	No
Ryan Leahy	Yes	No
Jeff Robbins	Yes	No
Jon Smith	Yes	No

ESTES VALLEY FIRE PROTECTION DISTRICT

Agenda Statement – April 27, 2026

Agenda Item #7d

Agenda Title:

Discussion/action re: Wildfire Accounting Plan

Submitted by:

Budget committee

Background Information:

The board in previous meetings has discussed the need to separate the revenue and expenditures related to wildfire risk reduction from the general fund to promote better accountability, managerial control, and long-term planning.

The Board budget committee, supported by staff and our financial consultant, met on April 8, 2026, and recommends creating a separate fund.

The advantages of a separate fund are:

- Complete segregation for the dedicated revenue from the special 1A sales tax and wildfire risk reduction related grants and expenditures related to these revenue sources from the general fund.
- Allows unspent funds to carry from year to year allowing better long-term planning and multi-year projects.
- Promotes better use of multi-year funds to be used to pay up-front project costs that will be later reimbursed from approved grants.
- Allows great managerial control of programmatic activities.

The disadvantages are:

- The need for a separate accounting system to manage these separate revenue and expenditures.
- Increased staff and consultant time to manage this separate fund.

The budget committee requests the Board approve this concept so the committee, staff and our financial consultants can move forward with developing the necessary changes to our financial system to implement this system.

An important task will be identifying unspent 1A funds from previous years and received but unspent dedicated wildfire risk reduction funds from grants and other sources so these funds can be transferred to the separate fund.

Attachments:

- | | | |
|-------------------------------------|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Agenda | <input type="checkbox"/> Minutes | <input type="checkbox"/> Report |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Contract | <input type="checkbox"/> Map |
| <input type="checkbox"/> Letter | <input type="checkbox"/> Other | |

Board Action Needed

A motion to (approve, deny, or modify) the budget committee recommendation to establish a separate fund for dedicated wildfire risk reduction revenue and expenditures.

Sandra Smith	Yes	No
Scott Dorman	Yes	No
Ryan Leahy	Yes	No
Jeff Robbins	Yes	No
Jon Smith	Yes	No