

# RECORD OF PROCEEDINGS

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## Meeting Minutes of the Estes Valley Fire Protection District

October 10, 2018 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

**Staff:** Fire Chief Wolf, Board Recording Secretary Goetz

**Also Attending:**

**Absent:** Mike Richardson absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:01 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Goetz performed roll call – Mike Richardson absent excused**

### CONFLICT OF INTEREST

None; Mike Kearney filed conflict of interest statement with the State of Colorado

### PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

### APPROVAL OF AGENDA

Moved by Ed Ford, seconded by Mike Kearney to approve the agenda making a change to swap items 11B and 11C. Motion carried unanimously.

### APPROVAL OF MINUTES

Moved by Dave Coleson, seconded by Mike Kearney to approve the 9/26/18 meeting minutes as written. Motion carried unanimously.

**Presentations – None**

## REPORTS

Fire Chief Report –

### Administrative Division:

- Newsletters out first week of October
- Committee on member physical fitness and wellness
  - Assessing options for CPATs, Annual Physicals
  - CU Core Testing (tentative dates 3/23 & 3/30)
- Upcoming Events
  - Thanksgiving Pot Luck – Tuesday, November 20<sup>th</sup> at Station 1
  - Academy Graduation – Saturday, November 24<sup>th</sup> at American Legion
  - Holiday Party – Tuesday, December 18<sup>th</sup> at Station 1
  - Awards Banquet – Friday, February 8<sup>th</sup> at YMCA

### Prevention Division (F4):

- Misc
  - Chief Jerome selected by FMAC to represent Colorado at ICC Hearings in DC 10/24-29
- Community
  - Completed Glen Haven fire investigation
  - Slash Collection 10/13 & 14
  - Open House Sunday 10/21

### Station & Apparatus:

- Apparatus
  - New Ladder Truck
    - Committee 10/16, Spec out 10/22, Bids back 11/26, Present to Board 11/28

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## OLD BUSINESS

### November Election

- Wolf spoke at League of Women Voters event on October 4<sup>th</sup>
- Volunteers completed mailer through 501c4 to support initiative, out Friday October 12<sup>th</sup>

## NEW BUSINESS

### Presentation of 2019 Budget

Chief Wolf presented the proposed 2019 budget by division to the Board.

#### Revenue Assumptions:

- Sales Tax growth of 3% over previous year (+\$25,000)
- Property tax revenue stable, consistent with early valuation estimates from County (+\$2,300)
- Full year of Plan Review & Permit Fees (+\$50,000)
- Full year of Impact Fees (+38,000)
- No revenue expectations for Squad 3 and Ladder 6 sale, but rough estimate is \$100,000 combined

#### Expense Assumptions:

- General contract costs increasing by 5%
- Inflation of 3%
- Withdrawal from Capital Reserve for new Ladder Truck (-\$200,000)

Discussion took place on what adding a fuels crew would look like.

Chief Wolf brought the proposed change to the leave policy to the board for the 2<sup>nd</sup> time.

Moved by Ed Ford, seconded by Mike Kearney to approve the change to the leave policy as stated.

Motion carried unanimously.

Moved by Doug Klink to enter executive session pursuant to Section 24-6-402 (4)(f) C.R.S. for purposes of discussing personnel issues regarding salary at 6:29pm.

Entered back into regular session at 7:39 pm.

The next regularly scheduled board meeting will be November 14<sup>th</sup>, 2018 at 6:00 p.m. at Dannels Fire Station.

Meeting adjourned at 7:42 p.m.



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Ed Ford, Secretary of the Board

EF/eg

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*