

# RECORD OF PROCEEDINGS

## Meeting Minutes of the Estes Valley Fire Protection District

December 14, 2016 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

**Staff:** Chief David Wolf, Board Recording Secretary Kostner

### Also Attending:

**Absent:** Mike Richardson

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:08 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Kostner performed roll call – Mike Richardson arrived late**

### CONFLICT OF INTEREST

None

### PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

### APPROVAL OF AGENDA

Moved by Mike Kearney, seconded by Ed Ford to approve the as written. Motion carried unanimously.

### APPROVAL OF MINUTES

Moved by Ed Ford, seconded by Mike Kearney to approve the 11/9/16 meeting minutes as written. Motion carried unanimously.

### REPORTS

#### Fire Chief Report –

- Nathan Meulener has been appointed as Fire 11 and will be responsible for Squad 1
- Officers have a meeting scheduled for December 15 to outline our goals for 2017
- I have submitted an application to FEMA for the Assistance to Firefighter Grant Program. If awarded, grant would supply \$140,000 for equipment for our training site. This would enable all of our front line apparatus to remain in service while we conducted training.
- Currently at 657 calls for year, above previous years (2015=606, 2014=596, 2013=650, 2012=648)
- Currently on budget for operating expenses in 2016, and finalizing budget for 2017
  - Proposed 2017 budget includes a decrease in operating expenses, with additional savings opportunities identified for 2018.
  - Revenues are up 6% over previous year. Property taxes up 6%, Sales tax up 3%.
- Currently have 40 volunteer members
  - 30 Colorado Firefighter I or higher
  - 26 NWCG Red Card
  - 22 EMR / EMT-B / EMT-P
  - 14 Engineers & 3 Reserves
- Added three more IV approved EMTs
- Assembled training calendar for 2017 with weekly objectives to be shared next week
- Three members will attend January class to be certified as Ice Rescue Trainers, two for Swift Water Trainer in June.
- Hosting a February Ice Rescue Class for Estes & surrounding departments
- Held successful Christmas Party last night, mostly due to Erika's efforts.
- Yoga for First Responders has been well attended and receiving positive feedback

Treasurer Report – Treasurer Coleson reviewed the October and November 2016 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Doug Klink, seconded by Mike Kearney to accept paid bills. Motion carried unanimously.

## RECORD OF PROCEEDINGS

### OLD BUSINESS

#### Training Site-

- Concrete poured, but unacceptable finish
  - JB Sittner has agreed to replace 36 squares that Wolf & Kearney marked as unacceptable
  - Have meeting with Stewart tomorrow (Thursday) to discuss path forward with him
- A motion was made by Mike Kearney, seconded by Dave Coleson to give President Klink and Chief Wolf, at their discretion, the ability to terminate services with Stewart Environmental. Motion passed unanimously.

**Water Supply to the Station-** The town received specs on a couple of valve options. Jon Landkamer is putting the work out to bid.

- **Transfer of Station Ownership-** Have submitted application to the Bureau of Reclamation for a contract directly with District. Once in place, will be able to complete transfer of ownership from Town.
- **Dispatch-** Overall dispatch times have dropped significantly in last few months. The lead agency on every type of emergency is getting dispatched MINUTES faster than they were a couple months ago. We will continue to work on this to improve our service.

### NEW BUSINESS

A motion was made by Mike Kearney, seconded by Mike Richardson to approve John Grasso's request for payout of LOSAP in the amount of \$11,000. Motion passed unanimously.

A motion was made by Ed Ford, seconded by Mike Kearney to approve resolution 2016-05 to adopt the budget and appropriation of funds. Motion passed unanimously.

A motion was made by Mike Richardson, seconded by Dave Coleson to approve resolution 2016-06 to set mill levies for Larimer County. Motion passed unanimously.

President Klink asked the board if anyone would like to change the date or time of the board meetings for 2017. A motion was made by Mike Kearney, seconded by Mike Richardson to keep the 2017 meeting dates and time the same, 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 6:00pm. Motion passed unanimously.

A motion was made by Ed Ford, seconded by Mike Richardson to approve the resolution to utilize the services of CSAFE for investment purposes. Motion passed unanimously.

Chief Wolf presented an updated active membership policy with wellness reimbursement program to the board. This policy has been sent out to the membership and good feedback has been received. This policy will go to a vote on 12/28/16 at the Board meeting.

The next board meeting is scheduled for December 28th, 2016 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 7:02 p.m.



Ed Ford, Secretary of the Board

EF/ek

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*