

# RECORD OF PROCEEDINGS

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## Meeting Minutes of the Estes Valley Fire Protection District

February 13, 2019 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson (delayed), Ed Ford

**Staff:** Fire Chief Wolf, Board Recording Secretary Goetz

**Also Attending:** Chief Jerome, Mike Kingswood, Frank Theis

**Absent:** all present; Mike Richardson delayed arrival as he was responding to a call

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:04 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Goetz performed roll call** – Mike Richardson delayed arrival as he was responding to a call; all others present

### CONFLICT OF INTEREST

Mike Kearney for snow plowing, paperwork has been filed with the State.

### PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

### APPROVAL OF AGENDA

Moved by Dave Coleson, seconded by Mike Kearney to approve the agenda as written. Motion carried unanimously.

### APPROVAL OF MINUTES

Moved by Mike Kearney, seconded by Dave Coleson to approve the 1/23/19 meeting minutes as written. Motion carried unanimously.

**Presentations** – Chief Wolf and Chief Jerome presented to the board and members of the public notable changes included in the 2018 International Fire Code Adoption proposal. Handouts were provided outlining the code sections and how the change and or inclusion/exclusion would impact the Estes Valley. The most notable change would be section 503.2.6 as the District is proposing increasing the minimum load limits on new bridges to 70,000lbs. This change is due to Truck 1 and our current ladder truck being over 50,000lbs. Appendix D is new in the 2018 IFC and defines chapter 5 in more detail. Discussion between the members of the public and the board ensued. Once discussed, the board had no issues with these changes. The board will vote on a resolution to adopt the 2018 IFC at the 2/27/19 meeting.

Chief Wolf then presented to the board the 2018 International Wildland Urban Interface Code adoption proposal. This code dictates various levels of ignition-resistant construction based on defined criteria. Discussion followed. Frank Theis expressed that the district should be a leader in making the community aware of these risks. Frank thinks that builders would be open to having the fire district present property preservation ideas to them. These mitigation efforts are already being seen from insurance companies. The board advises that the district is to reach out to insurance companies, builders, and real estate agents and gather more information. The 2018 International WUI Code is tabled to gather more information and will be looked at again in May or June.

### REPORTS

Fire Chief Report –

#### **Administrative Division:**

- Upcoming Events
  - Spousal Appreciation – Friday May 3<sup>rd</sup> at Stanley
- Policies, Procedures, and Guidelines
  - CORE Testing Saturday March 30, sign up by radio room
- Grants

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- Submitted to DFPC for Fit Testing machine, notification mid-March

### **Prevention Division (F4):**

- Inspection Plan for 2019
  - Goal to inspect every occupancy in the District (current estimate n=719) at least once in 2019
  - Occupancies required by law (Group E and Group I) will be inspected to compliance
  - When inspecting to compliance, the Fire Prevention Division will handle the initial inspection and up to two (2) follow up inspections. If the occupancy is not at compliance after a total of three (3) visits, it will be referred to Fire Marshal Jerome
  - Inspector Mutzl will document his recommendations on follow-up inspection priorities once all known occupancies have been inspected.
  - This plan is for 2019 only and will be revisited once we have a qualitative risking of all occupancies.
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- It is understood that this plan means we will inform all businesses of their risks but will not follow up to ensure they reach compliance. This is done to ensure we gain situational awareness of ALL occupancies in the district and can then appropriately triage. Like conducting triage at a mass casualty incident, we have prioritized getting complete situational awareness over treating any particular problem. The Fire Inspector has the discretion to follow up on a business if he feels there is an especially elevated risk to life and property without intervention. Otherwise, our primary goal is to educate ALL businesses about their current situation and risk with hopes they will address while we continue to assess other businesses in the District.
- Seasonal Prevention Crew
  - Posted
  - First review of applications in early April

### **Training Division (F3):**

- Weekly Training
  - February: Engine Operations
  - March: Wildland
- External Classes (Hosting)
  - DFPC Instructor I (January) – 20 students
  - WTGB Firefighter Survival – 65 students
  - WTGB Tricks of the Truck (February) – 70 students
  - Officer Development (May)
  - S-131 Squad Boss (June)
  - When Things Go Bad (January through July) – already breaking 2018 attendance records
  - Exterior Fire Academy for northern Larimer County agencies
- Mutual Aid
  - Interest from Big Elk and Pinewood Springs Fire for us to track their DFPC FFI JPRs
  - Interest from Lyons, including 6-9 for Fall Academy

### **Operations Division:**

- Currently at 60 calls (February 13), 76 calls on this date last year (-21%)
- Recruitment
  - Spring 2019 calendar moving forward
  - Recruitment dinner in March, with interviews in April
- Dispatch
  - Initiated process to become full member of CRISP, January 2019
  - Working on new CAD design and roll out, ETA March 2020
  - Working on paging/alerting options with WAC and Dispatch

### **Community:**

- Local
  - Participated in School Career Fair (E31, Mutzl, Jerome, Wolf)
- County Chiefs

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- Meeting February 11<sup>th</sup>
- PODs Planning with Federal Partners
  - Hosted workshop with USFS and NFS

**Station & Apparatus:**

- Apparatus
  - Truck 1 pre-build meeting in February

**OLD BUSINESS -none**

**NEW BUSINESS - none**

Mike Richardson is attending an informational PIO training at Google on Thursday.

The next regularly scheduled board meeting will be February 27, 2019 at 6:00 p.m. at Dannels Fire Station.

Meeting adjourned at 7:38 p.m.



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Ed Ford, Secretary of the Board

EF/eg

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*