

# RECORD OF PROCEEDINGS

**Meeting Minutes of the Estes Valley Fire Protection District  
March 22, 2017 6:00 p.m.  
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

**Board:** President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

**Staff:** Chief David Wolf, Board Recording Secretary Kostner

**Also Attending:** Asst. Chief Landkamer, Fire Marshal Robinson

**Absent:** None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:00 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Kostner performed roll call – All present**

## **CONFLICT OF INTEREST**

Kearney for snow plowing services; Klink submitted a reimbursement request for Ebay sale of Mack truck listing fee

## **PUBLIC COMMENT / BOARD COMMENT**

No public comment

Dave Coleson expressed his appreciation for the turn out for the Steve Thoms Golf Tournament last Saturday. The tournament raised over \$25,000 for the Thoms family.

## **APPROVAL OF AGENDA**

Moved by Dave Coleson, seconded by Mike Kearney to approve the agenda as written. Motion carried unanimously.

## **APPROVAL OF MINUTES**

Moved by Ed Ford, seconded by Mike Kearney to approve the 2/22/17 & 3/7/17 meeting minutes as written. Motion carried unanimously.

**Presentations – no presentations scheduled for tonight's meeting**

## **REPORTS**

### Fire Chief Report –

#### **Operations:**

- Currently at 141 calls for 2017 (2016 ran 122 by end Q1)
- Apparatus will be relabeled/renumbers on March 27 & 28
- Crews did a great job on two structure fires and one wildland fire since last meeting. Performed well and limited damages
  - March 6: Inn on Fall River Rd
  - March 9: Castle Mountain wild fire
  - March 14: Timber Creek Chalets

#### **Administrative:**

- Admin and Fire Marshal computers replaced as budgeted.
- Training Captain and Inspector computers scheduled for Q2.

#### **Membership:**

- Participated in Estes Valley Volunteer & Career Fair and had one very promising candidate

#### **Training:**

- Great participation in Tuesday night training, with 25+ members each night
- Increased participation from neighboring agencies
- March – Wildland (3/21 IA Tactics with ROMO, 3/28 Pack Test)
- April – Truck Company Operations

#### **Fire Academy**

- Flyer for Fire Academy completed (attached)
- Modules to allow members to take all or portions as appropriate
  - Exterior – 7 weeks, culminating in defensive operations scenarios (\$200)
  - Interior – 7 weeks, capped with DFPC Firefighter I testing (\$300)
  - HazMat Operations – 3 weeks, including DFPC testing (\$100)
  - Full program cost of \$600 vs. Boulder Academy of \$1000
  - Scheduled to start week of August 14

## RECORD OF PROCEEDINGS

### Station & Apparatus

- Engine 2 has been removed from service. It sold for \$9500 and will be going to Minnesota.
- Engine 1 has been moved to Station 2 and is in service.
- Getting price for light brow for Engine 31
- 2018 budget item for Prevention Vehicle, estimated total cost of \$25,000. Vehicle for doing site visits, so would have District graphics but no lights/radios. Would free up U7 for use for emergencies during day and Training as we start using site more often. If things stay on track, may consider moving this item up to 2017 with Board approval

Moved by Mike Kearney to move forward with the purchase of a Prevention Vehicle in 2017, seconded by Dave Coleson. Motion carried unanimously.

Treasurer's Report- Treasurer Coleson reviewed the February 2017 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Ed Ford, seconded by Mike Kearney to accept paid bills. Motion carried unanimously.

It was discussed for future budgets to budget for receiving 98.5% of property tax as the full 100% is rarely if ever received.

### OLD BUSINESS

#### Training Site – Phase I: Concrete

- Pours have been progressing without issue. Product looking much better. Completed pours Tuesday
- Need to backfill along edge of concrete, but expect Phase I complete

#### Training Site – Electrical

- Made payment and scheduling to run

#### Training Site – Phase II: Burn Building

- Lease paperwork accepted by Linda (CCC) and bank (NBH).
- Funds transferred to account
- Engineering and building work progressing on schedule
- Pre-build trip to Phoenix scheduled April 6/7 – Wolf & Marston

#### Dispatch:

- Nothing to report

#### Station Transfer:

- Still awaiting response from BLM regarding special use permit

#### Station Pressure Relief Valve:

- Ertl scheduled for end March to install

#### Impact Fees / Gallagher Amendment

- Pinnacle consulting (our accountants) have indicated they could do impact fee study as part of their normal scope with no additional costs. This study will determine what we should charge for fees.
- Steps to Proceed:
  - Impact Fee Study conducted by third party.
  - Reach out to Town of Estes Park and Larimer County Commissioners. Will need IGAs with both parties to collect these fees
  - Loveland Fire Rescue is currently going through process for unincorporated parts of county (already have fees in municipality), so Larimer Commissioners will be familiar with process. Potential for existing IGA between fire agency and Larimer County to copy
- Preliminary numbers look promising.
  - Five-year averages include 26 single family homes (34 with Falcon Ridge)
  - Five-year average includes ~10,000 sq ft commercial
  - Potential earnings range from \$15,000-30,000 per year from impact fees
- Can consider using this as incentive for sprinkler systems – agree to waive fee in buildings that are NOT required to have sprinklers but install them anyway. Won't totally offset cost of sprinklers, but may incentivize as an option.

#### Vacation Home Amendment Proposal

Chief Wolf presented an email that was sent to the District Board by a concerned citizen. Board President Klink stated/asked that this is one of the first times as a Fire Board Commissioner with personal feelings towards the issue and how do you balance this? What is our responsibility and why did people elect us? Discussion followed by all members of the Board. Consensus was that the Board has an obligation to look out for life safety first and that we should be on the forefront of moving this forward.

Moved by Mike Kearney, seconded by Dave Coleson to approve resolution 17-02 version "C" stating the Fire Districts Position to support the proposed changes to the amendment as presented by Will Birchfield at the last meeting, but that we also support increasing the

## RECORD OF PROCEEDINGS

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requirement so that all newly licensed or constructed vacation rental properties and small hotels be sprinklered. Motion carried unanimously.

### NEW BUSINESS

Capital Purchase Plans – Hold over to the next meeting on April 19<sup>th</sup>, 2017.

Chief Wolf informed the board that he is working with a student at the Colorado School of Mines to complete a GeoSpatial Analysis of our call data to supply us with needed information to make informed decisions on the long range capital purchase plan. A completed report is expected in May.

The next board meeting is scheduled for April 19, 2017 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 7:33 p.m.



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Ed Ford, Secretary of the Board

EF/eg

*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*