

**Meeting Minutes of the Estes Valley Fire Protection District
September 23, 2020 5:30 p.m.
Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517**

Board: Dave Coleson, Mike Richardson, Ed Ford, Jon Hodde, Larry Leaming

Staff: Fire Chief Wolf, Board Recording Secretary Goetz

Also Attending:

Absent: Dave Coleson absent excused, Jon Hodde absent excused

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

Due to the COVID-19 precautions this meeting was held in person for the board and by phone call in using the Zoom platform for the public

Ed Ford called the meeting to order at 5:33 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call – Dave Coleson absent excused, Jon Hodde absent excused

CONFLICT OF INTEREST

None

PUBLIC COMMENT / BOARD COMMENT

No public comment.
No board comment

APPROVAL OF AGENDA

Moved by Mike Richardson, seconded by Larry Leaming to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Larry Leaming, seconded by Ed Ford to approve the 8/26/2020 meeting minutes as written. Motion carried unanimously.

Presentations: None

REPORTS

Fire Chief Report –

Administrative Division:

- Upcoming Events
 - Spousal Appreciation postponed until further notice
 - Family Dinners postponed until further notice
 - SDA, Wednesday Sept 23 to Friday Sept 25
 - Colorado State Fire Chiefs Leadership Conference, October 20-23
 - Now virtual sessions
 - Wolf presenting on “Doing More with Less” with Chief from CRFR
- Grants
 - Received \$10,000 reimbursement grant from DOLA for COVID expenses
 - Have spent \$4500 on PPE, cleaning supplies
 - Have list for remaining \$5500, prioritizing projects now
 - Larimer County Behavioral Health 2021 submitted
 - Budget
 - Draft presentation tonight
 - Wildland Fire Reimbursements significantly higher than budgeted
 - Cameron Peak 8/13-8/16 – \$9,674 (three days, mostly weekend)
 - Lewstone 8/23-8/25 – \$6,761 (three days, mostly weekend)
 - Cameron Peak 9/6-9/22 – ~\$17,000 (Wolf only, liaison)
 - Total: \$33,400

Prevention Division:

- Fire Restrictions
 - Stage 2 (Ban), for Estes, Larimer County, Arapaho Roosevelt Forest, and RMNP
 - Operational permits for exemptions while ensuring safety

Ready, Set, Go! Grant Program

- Site visit September
- Construction
 - Established sign standard for private drives, consistent with Town standard

Training Division:

- Weekly Training
 - Generally following pre-COVID schedule
 - Worked in additional training on wildland
 - Incorporated training on new Standard Operating Guidelines
- External Classes (Hosting/Instructing)
 - Fire Academy started
 - Currently 17 in Exterior
 - Planned 16 for Interior

Operations Division:

- Calls Stats
 - 09/23/2020: 416 (-10.5%)
 - 09/23/2019: 465
- Notable Incidents
 - Theme: illegal burning / violation of fire restrictions/ban

Station & Apparatus:

- Station 1
 - Added new asphalt to driveway, with seal coming later
 - Getting quotes for AC replacement – budgeted item
- Station 2
 - Chemical cart will be moved to Museum
- Apparatus
 - Tender 72 primer replaced
 - Issues identified in pump testing scheduled for work in Estes (mobile mechanic)
- Equipment
 - Radio programming capability approved, awaiting equipment
 - Annual PM for radios next week

Cameron Peak Fire:

- 1) 08/13 – Fire started, with Estes units responding on initial attack under mutual aid
- 2) 09/05 – Fire threatens Rocky Mountain National Park. Started attending meetings with Incident Management Team (IMT) and Rocky Mountain National Park (RMNP).
- 3) 09/06 – Became embedded with IMT to support Estes Valley interests
 - Ensured that IMT and other partners were aware of values at risk in the Estes Valley
 - Provided local intel to Division Supervisors and Branch Chief for terrain, holding features
 - Provided all preparatory work done to date that could add value:
 - i. Wildfire modeling and response plan, built in 2017
 - ii. Community Evacuation Plan, built in 2018
 - iii. Fuel models and wildfire risk assessment, built in 2018
 - iv. Detailed GIS maps of district with pertinent features, built in 2018
 - v. Community Wildfire Protection Plan, updated 2019
 - Served as liaison for the Estes Valley to IMT. Collected and communicated concerns from numerous local agencies.
 - i. Estes Park Police Department / Emergency Management
 - ii. Estes Park Health
 - iii. Glen Haven Fire
 - iv. Loveland Fire Rescue Authority
 - v. Private landowners to arrange land use agreements for line construction, drop points, landing zones, and helicopter fill sites
 - Maintained communications for Estes Valley Fire
 - i. Daily updates to agency to all members and Board
 - ii. Communicate with Officers about potential needs
 - Increased public messaging
 - i. Informational flyers in English and Spanish on website (completed by Prevention)
 - ii. Updated Town electronic message boards about drones

- 4) 09/22 – Based on activity, demobed from incident
 - Presented to Town Board
 - Generated revenue for Estes Valley Fire by Wolf being “assigned”
 - i. Bill at equivalent hourly rate, plus use of department vehicle

Recouped \$17,000 in staff time for this phase alone

Treasurer’s Report- Chief Wolf reviewed the August 2020 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided. Sales tax projections were discussed. Moved by Mike Richardson, seconded by Larry Learning to accept paid bills. Motion carried unanimously.

OLD BUSINESS

Extension of Disaster Declaration

While we are operating under a disaster declaration the board needs to formally extend the order at each board meeting.

Motion by Larry Learning, seconded by Mike Richardson to extend resolution 20-02 continuation of declaration of local disaster emergency. Motion carried unanimously.

NEW BUSINESS

Approval of Proposed Change to Policy #306 Battalion 71 On Call Program

Chief Wolf presented policy #306 Battalion 71 On Call Program to the board at the 8/26 meeting. Motion by Mike Richardson, seconded by Larry Learning to allow policy #306 to be changed from a policy to a SOG. Motion carried unanimously.

2021 Budget Presentation


Chief Wolf presented a PowerPoint to the board outlining the proposed 2021 budget by division noting significant increases and/or decreases in each division. No significant issues were raised by the board.

Resolution 2020-03 Support for Colorado Amendment B


Chief Wolf presented a proposed resolution showing support for Colorado Amendment B to the board. Motion by Mike Richardson, seconded by Larry Learning to approve resolution 2020-03 to support Colorado Amendment B. Motion carried unanimously.

The next regularly scheduled board meeting will be Wednesday October 28, 2020 at 5:30 p.m. at Dannels Fire Station with a pension board meeting starting at 5:00pm on the same day.

Meeting adjourned at 6:55p.m.



Dave Coleson, Secretary of the Board



DC/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."

