

# RECORD OF PROCEEDINGS

## Meeting Minutes of the Estes Valley Fire Protection District

July 27, 2016 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

**Board:** President Doug Klink, Vice President Mike Kearney, Treasurer Mike Richardson, Dave Coleson, Ed Ford

**Staff:** Chief David Wolf, Board Recording Secretary Kostner

**Also Attending:**

**Absent:** None

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

**President Doug Klink called the meeting to order at 6:00 p.m.**

**Chief Wolf led the Pledge of Allegiance**

**Secretary Kostner performed roll call – all present**

### CONFLICT OF INTEREST

None

### PUBLIC COMMENT / BOARD COMMENT

No public comment.

No board comment

### APPROVAL OF AGENDA

Moved by Mike Kearney, seconded by Mike Richardson to approve the agenda with the addition of item 10D to add Mike Kearney and remove Mark Igel from the volunteer pension fund. Motion carried unanimously.

### APPROVAL OF MINUTES

Moved by Ed Ford, seconded by Mike Kearney to approve the 6/22/16 meeting minutes as written. Motion carried unanimously.

### REPORTS

#### Fire Chief Report –

We have been having good response to emergencies this month. We are working to improve interoperability of our radios with mutual aid departments.

Fire restrictions have been in place since 7/14/2016.

Planning for Fire Prevention Week has started. We are increasing our presence on social media, Facebook and Twitter.

Chief Wolf has been meeting with EPMC and dispatch to work on improving service.

The new command vehicle has arrived.

The apparatus committee has sent out specs for Engine 1. Bids are due back by mid-August.

Stewart Environmental received approval on plans from the State, but is still sorting out discharge permit issues.

ISO re-evaluation is this Thursday July 28<sup>th</sup>, 2016.

Treasurer Report – Treasurer Richardson reviewed the June 2016 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Mike Kearney, seconded by Mike Richardson to accept paid bills. Motion carried unanimously.

Chief Wolf informed the Board that there is a restructure taking place starting on August 1<sup>st</sup>. New fire call numbers have been assigned based on rank. There will be no more business meetings on the 1<sup>st</sup> Tuesday of the month. Volunteer funds have been moved over to the district. Chief Wolf is working with the Districts attorney to keep the Chaplains fund active and in compliance. Chief Wolf and Assistant Chief Landkamer will review the Volunteer By-Laws to see if modifications are needed.

### OLD BUSINESS

Training Site- Bids requests were sent out for the training site improvements. One complete bid was returned last Friday. We are expecting to receive an asphalt only bid this Friday.

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Board President Klink, Vice President Kearney, and Chief Wolf met with the Town to discuss the water supply to the fire station issue. It was understood that the best course of action would be to install a PRV outside. Discussion is still taking place on whose responsibility this will be. It is clear that the District will need to start budgeting for capital improvements to the 20 year old fire station building.

### NEW BUSINESS

Moved by Mike Richardson, seconded by Ed Ford to approve resolution 2016-04, a resolution adopting the Colorado Special District Records Management Manual. Motion carried unanimously.

Moved by Mike Kearney, seconded by Ed Ford to approve the LOSAP application for payment request for Sherry Hess. Motion carried unanimously.

President Klink led discussion of the complete bid submitted by C&H Excavation for the training site. Moved by Doug Klink, seconded by Mike Kearney to approve the bid from C&H Excavation less item #7, laying of asphalt, pending another bid submission. Motion carried unanimously.

Moved by Dave Coleson, seconded by Ed Ford to remove Mark Igel from the Pension account and add Vice President Mike Kearney to the Pension account. Motion carried unanimously.

The next board meeting is scheduled for August 1st, 2016 at 5:30 p.m. to review and approve/deny the asphalt bid.

The next regular board meeting is scheduled August 10th, 2016 at 6:00p.m. at Dannels Fire Station. Meeting adjourned at 6:55 p.m.



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Ed Ford, Secretary of the Board

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*The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."*

*"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."*