

RECORD OF PROCEEDINGS

Meeting Minutes of the Estes Valley Fire Protection District

January 23, 2019 6:00 p.m.

Dannels Fire Station, 901 N. St. Vrain Ave., Estes Park, CO 80517

Board: President Doug Klink, Vice President Mike Kearney, Treasurer Dave Coleson, Mike Richardson, Ed Ford

Staff: Fire Chief Wolf, Board Recording Secretary Goetz

Also Attending: Chief Capo, Chief Jerome, Assistant Chief Landkamer, Lt. Mutzl

Absent: all present

The following minutes reflect the order of the agenda and not necessarily the chronological sequence of the meeting.

President Doug Klink called the meeting to order at 6:03 p.m.

Chief Wolf led the Pledge of Allegiance

Secretary Goetz performed roll call – all present

CONFLICT OF INTEREST

Mike Kearney for snow plowing, paperwork has been filed with the State.

PUBLIC COMMENT / BOARD COMMENT

No public comment

No board comment

APPROVAL OF AGENDA

Moved by Mike Richardson, seconded by Mike Kearney to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES

Moved by Dave Coleson, seconded by Ed Ford to approve the 12/12/18 meeting minutes as written. Motion carried unanimously.

Presentations – The staff presented the Annual Department Report to the board. This presentation will be posted on the District's website shortly.

REPORTS

Fire Chief Report –

Administrative Division:

- Upcoming Events
 - Awards Banquet – Friday, February 8th at YMCA
 - Spousal Appreciation – Friday May 3rd at Stanley
- Annual Performance Reviews
 - Completed for all staff January 2019
 - Officer results completed in January 2019
 - Firefighter reviews ongoing, to be completed in coming week

Prevention Division (F4):

- 2018 International Fire Code Adoption
 - Larimer County intends to go live with 2018 code January 1, 2019
 - Fire Marshal presentation to Board with recommendations on February 13, 2019 (advertise for public input/comment/attendance)
 - Intent for second review/discussion/vote on Estes Valley Resolution February 27, 2019
 - Letter to Town of Estes Park and Larimer County March 2019
- Misc
 - TOEP working to fill Chief Building Official position, Jerome on panel
 - Seasonal Prevention Crew
 - Posted
 - First review of applications in April

Training Division (F3):

- Weekly Training
 - January: EMS, taught with EPH EMS

- February: Engine Operations
- March: Wildland
- External Classes (Hosting)
 - DFPC Instructor I (January) – 20 students
 - Officer Development (May)
 - S-131 Squad Boss (June)
 - When Things Go Bad (January through July) – already breaking 2018 attendance records
- Notable Training Accomplishments
 - DFPC Testing (Estes)
 - Additional firefighters passed HazMat, Officer II, and Instructor
- Mutual Aid
 - Interest from Big Elk and Pinewood Springs Fire for us to track their DFPC FFI JPRs
 - Contract to agencies for their review

Operations Division:

- Recruitment
 - Spring 2019 calendar moving forward
 - Recruitment dinner in March, with interviews in April
- Dispatch
 - Initiated process to become full member of CRISP, January 2019
 - Working on new CAD design and roll out, ETA March 2020
 - Working on paging/alerting options with WAC and Dispatch
 - Have built notification polygons for Everbridge
 - Deployed in Estes Valley
 - Working with Larimer County and LETA to deploy county wide

Community:

- Local
 - PulsePoint roll out, including newspaper/press

Station & Apparatus:

- Station 2
 - Upgraded lockers and gear (equipped)
- Apparatus
 - Weekly checks working well, addressing issues
 - New tires for Dive, E61, E22
 - Tire plan moving forward for all apparatus
 - Truck 1 purchase
- Equipment
 - Radios with EPPD ordered, expected delivery February 2019
 - Need to program radio display to show which channel is calling, not user ID

Treasurer's Report- Dave Coleson reviewed the December 2018 balance sheet(s) including, but not limited to: governmental funds and schedule of capital assets, statement of revenues, expenditures, and changes in fund balance for general operations, operating reserve, Tabor and capital reserve were also provided.

Moved by Mike Kearney, seconded by Mike Richardson to accept paid bills. Motion carried unanimously.

OLD BUSINESS

Station Transfer: Currently furloughed, no update

Strategic Plan: No new updates

NEW BUSINESS

Doug Klink appointed Dave Coleson and Ed Ford to a committee to gather and perform a 360 review of Chief Wolf ahead of contract negotiations. Chief Wolf's current contract expires at the end of May.

- RECORD OF PROCEEDINGS

The next regularly scheduled board meeting will be February 13, 2019 at 6:00 p.m. at Dannels Fire Station.

Meeting adjourned at 7:56 p.m.



Ed Ford, Secretary of the Board

EF/eg

The Mission of the Estes Valley Fire Protection District is to provide the citizens of and visitors to the Estes Valley with superior fire prevention, fire protection and emergency services in a safe and efficient manner."

"The Mission of the Board of Directors of the Estes Valley Fire Protection District is to establish policy, goals, strategies and financial leadership that are the foundation for the long-term sustainability of the District."